

## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.co.uk](mailto:clerk@clipstoneparishcouncil.co.uk), 01623-626857

Saturday, 01 February 2020

**Notice:** You are invited to a meeting of Clipstone Parish Council which will be held in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone on **Thursday, 06 February 2020 at 14.00. This meeting facilitates the same agenda as the meeting scheduled for 22 January which had to be abandoned.**

*Belina Boyer*

Clerk to the Council

CPC20-018	Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
CPC20-019	To consider the co-option applications received and elect co-opted councillors to the Council and to briefly suspend the meeting to allow new councillors to complete and sign their acceptance of office forms and take their seat on the council.
CPC20-020	To receive and resolve to approve apologies for absence.
CPC20-021	To receive questions and petitions from the public – for information only.
CPC20-022	To receive a report from the County and District Councillors
CPC20-023	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
CPC20-024	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
CPC20-025	To receive minutes of previous Clipstone Parish Council meeting(s) and sign these as a true record of that meeting.
CPC20-026	To consider a final draft budget report for <ul style="list-style-type: none"><li>• Personnel Committee requirements</li><li>• Assets Committee requirements</li><li>• Whole Council requirements</li><li>• and finalise the 2020-21 budget.</li></ul>
CPC20-027	To consider the Councils 2020-21 precept requirements and decide on the demand to be made for the coming tax year.
CPC20-028	To receive a report on the potential move to the Clipstone Miners Welfare Trust Building and agree the heads of term to be requested to enable further negotiations.
CPC20-029	To receive a progress report on the LIS project. To consider the quotations received and decide which builder to offer the job to.
CPC20-030	To consider making an application under the 2021-22 LIS scheme.
CPC20-031	To receive a progress report on the car parking project.

CPC20-032	To receive the telephone kiosk adoption contract and resolve to sign the paperwork as required.
CPC20-033	To receive the Payments and Receipts report for August/September. a) To receive bank reconciliations for November/December 2019 and approve the quarterly reconciliations to be signed by the chairman.. b) To receive the payments/receipts over budget report. c) To consider any additional items to be added to the printed schedule. d) To approve the payment schedule for January/February and sign it. e) To sign cheque 6770 re. Adopted telephone kiosk.
CPC20-034	To consider opening a Unity Trust bank account for greater security.
CPC20-035	To review the following policies: <ul style="list-style-type: none"> <li>• Media Policy</li> <li>• Data Retention Policy</li> <li>• GDPR/Data Protection Policy bundle</li> </ul>
CPC20-036	To review the rent charged to the Council's tenants.
CPC20-037	Planning: To consider the following planning applications: <ul style="list-style-type: none"> <li>•</li> </ul> To note the following planning decisions: <ul style="list-style-type: none"> <li>•</li> </ul>
CPC20-038	To receive the following correspondence: <ul style="list-style-type: none"> <li>• NALC CHIEF EXECUTIVE'S BULLETIN</li> <li>• 🍷 NALC STUDY TOUR 2020/21</li> <li>• Royal British Legion Lamp Post Poppies – Place order for VE day?</li> <li>• Recycling in Nottinghamshire</li> <li>• NatWest Mandate Change</li> </ul>
CPC20-039	To appoint an Internal Auditor for the coming financial year and consider confirming the appointment until March 2022.
CPC20-040	To consider launching a competition to design a logo for Clipstone Parish Council and consider whether any prizes should be awarded.
CPC20-041	To receive Items for Notification to be included on next meeting's agenda. (for information only).
CPC20-042	To confirm date of next scheduled meeting for Wednesday 19 February 2020
CPC20-043	To receive an update on the recruitment process to the new post of admin assistant and consider the proposed appointment. (Exclusion of Public and Press required due to personal nature of this item)
CPC20-044	To consider staff pay for the 2020-21 financial year and decide on final amounts. (Exclusion of Public and Press required due to personal nature of this item)
CPC20-045	To consider payment methods for staff salaries and offering monthly contracts to all staff. (Exclusion of Public and Press required due to personal nature of this item)