

Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
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Date: 16/03/2017

Notice: You are hereby invited to a meeting of Clipstone Parish Council Personnel Committee which will be held in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone on **Wednesday 22 March 2017 at 17.30.**

Belina Boyer
Clerk to the Council

PC17-021	To receive and resolve to approve apologies for absence.
PC17-022	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
PC17-023	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
PC17-024	To receive minutes of the previous personnel committee meeting and resolve to sign these as a true record of that meeting .
PC17-025	To receive updates resulting from the previous meeting's minutes. (for information only)
PC17-026	To consider a draft grievance procedure..
PC17-027	To consider a draft disciplinary procedure.
PC17-028	To receive the results of the time and motion study.
PC17-029	To consider future staffing needs and staffing structure.
PC17-030	To approve the clerk's annual leave request.
PC17-031	Items for notification: To determine items to be added to the next meeting's agenda.
PC17-032	To confirm the date and time of the next meeting.