

Minutes of the Clipstone Parish Council Meeting held on 05 December 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr R Clarey		
Cllr P Greenwood		
Cllr A Thompson		
Cllr C Wigman		
Cllr JC Wigman		

In attendance: The Clerk

Also present: a few members of the public

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

	Following the resignation of the Council's Chairman the meeting will initially be chaired by the Council's longest serving member present at the meeting. Cllr C Wigman chaired the meeting initially.
CPC19-182	To elect a chairman for the remainder of the municipal year. The Council unanimously elected Cllr C Wigman.
CPC19-183	To adopt "Principles of Broadcasting Public Meetings". The Council unanimously resolved to adopt the Principles of Broadcasting at Meetings policy.
CPC19-184	Declarations of intent to record, film or photograph the meeting by members, members of the public or the press. There were none.
CPC19-185	To receive and resolve to approve apologies for absence. There were none.
CPC19-186	To receive questions and petitions from the public – for information only. There were none.
CPC19-187	To receive a report from the County and District Councillors. None present.
CPC19-188	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.
CPC19-189	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. There were none.
CPC19-190	To receive minutes of previous Clipstone Parish Council meetings and sign these as a true record of that meeting.

	The Council received the minutes of the meeting 23 October 2019 and resolved to sign these as a true record of that meeting.
CPC19-191	To receive a report from the chairman of the Assets Committee and the minutes of the last meeting and note the decisions made. To approve the Committee's recommendations: To purchase a utility vehicle at an estimated cost of £11,000 for use by council staff from Council general finds (code 301) rather than Assets Committee specific. The Council received and the draft minutes of the Assets Committee and resolved to approve the recommendations contained therein.
CPC19-192	To receive a report on the potential move to the Clipstone Miners Welfare Trust Building and consider the recommendations therein, consider costings and agree a strategy. The Council unanimously resolved that a letter should be drafted asking for the Miner's Welfare Trust to formally enter in negotiations to agree the terms of a lease to take over part of buildings on a peppercorn rent with an option to extend for a further 25 years.
CPC19-193	To receive preliminary architects' drawings regarding a potential layout for the Clipstone Miners Welfare Building and consider any changes to the design. Cllr Clarey reported that he had contacted Nottingham University who would be able to assist with making the Miners Welfare buildings more energy efficient down to achieving carbon neutral status. He was expecting an initial written report after Christmas. The Council resolved that sliding door should be incorporated in the design for the upstairs rooms of the Miners Welfare building to make these more versatile. The doors should be between units one and two and four and five.
CPC19-194	Finance <ul style="list-style-type: none"> a) To receive the Payments and Receipts report for October and November if available. b) To receive bank reconciliations for October and November if available and approve the quarterly reconciliation to be signed by the chairman. c) To receive the payments/receipts over budget report. d) To approve the payment schedule for December/January and sign it. e) To delegate any time sensitive orders and payments to the clerk over the Christmas period to be presented and approved at the January meeting. The council received and noted the above financial documents. The Council approved the payment schedule for December/January and delegated authorisation of time sensitive orders and payments to the Clerk for the Christmas period.
CPC19-195	To consider the following training and development opportunities: <ul style="list-style-type: none"> a) Granting, Exercising and Transferring Exclusive Rights of Burial £170 20 February b) IOSH Managing safely Course £450 (three days Keyworth, non-residential) c) Practitioners conference 2 days residential £299.

	<p>d) Cloud Computing webinar £30-35</p> <p>e) Employment Update – councillors only 05 February Epperstone £25.00</p> <p>The Council resolved to approve attendance of</p> <p>a) Cemetery course for S Elliott</p> <p>b) IOSH course for B Boyer</p> <p>c) Practitioner’s conference for B Boyer</p> <p>d) Cloud computing for S Elliott and B Boyer</p> <p>e) Employment Update for C Wigman</p>
CPC19-196	<p>To consider undertaking a Housing Needs Survey</p> <p>The Council resolved to wait for the outcome of the NSDC commissioned survey before deciding if a specific one for Clipstone would be required.</p>
CPC19-197	<p>To receive a first draft budget report for further consideration.</p> <p>The Council received and noted a first draft budget report.</p>
CPC19-198	<p>To consider a reply to the Nottinghamshire County Council (Mansfield Road (B6030), Clipstone and King’s Clipstone) (50 M.P.H. Speed Limit) Order 2019 (3308) proposal.</p> <p>The Council resolved to once again request a speed reduction to 40m/h rather than the planned 50m/h.</p>
CPC19-199	<p>To receive a report on the number of plots available in Clipstone Cemetery.</p> <p>The council noted the report.</p>
CPC19-200	<p>Planning:</p> <p>To consider the following planning application:</p> <ul style="list-style-type: none"> • No applications to be considered at time of publication <p>To note the following planning decision:</p> <ul style="list-style-type: none"> • 19/01712/FUL Householder application to remove existing conservatory and replace with rear single storey extension 9 Emmerson Drive Clipstone NG21 9AX – Permitted • 19/01610/FUL Householder application for demolition of conservatory and erection of two storey rear extension. 5 Emmerson Drive Clipstone NG21 9AX – Permitted • 03/02873/LBC Demolition of all colliery buildings and structures (except electricity sub station) Clipstone Colliery Mansfield Road Clipstone Mansfield Nottinghamshire NG21 9EH – application closed. <p>The council noted the above planning decisions.</p>
CPC19-201	<p>To receive correspondence from a concerned resident regarding fire safety on the Cavendish Estate.</p> <p>The Council resolved to pass these concerns on to Nottingham Fire and rescue services.</p>
CPC19-202	<p>To receive the following correspondence:</p> <ul style="list-style-type: none"> • Notts ALC – Council News • NALC – LTN 22 Disciplinary and Grievance arrangements

	<ul style="list-style-type: none"> • NALC – Funding Bulletin • CPRE – Affordable Housing report • NCC- Planning validation • NALC – Website Accessibility Regulations <p>The Council noted the above correspondence.</p>
CPC19-203	<p>To receive Items for Notification to be included on next meeting's agenda. (for information only).</p> <ul style="list-style-type: none"> • Gritting on bus routes • Funding for litter projects • Budget
CPC19-204	<p>To confirm date of next scheduled meeting for Wednesday 29 January 2020</p> <p>The council confirmed the next scheduled meeting for Wednesday 29 January.</p>

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

2019-20 Payment Schedule December 19

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

December

CPC19-194d)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account		30-Oct				154,292.40
NatWest Current Reserves		30-Oct				49,001.50
Total						203,293.90
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	4101023877	NSDC	Non-Dom current month cemetery	45.00	-	45.00
BACS		Salaries and Wages November	Approximate amount Salaries and Wages	6,050.00	-	6,050.00
BACS		Salaries and Wages December	Approximate amount Salaries and Wages	6,050.00	-	6,050.00
BACS	542	Mansfield Garden Machinery	Blade	8.29	1.66	9.95
BACS	544	Mansfield Garden Machinery	Bbelt	8.00	1.68	9.68
BACS	1021777447	Screwfix	hoseclips	20.15	4.03	24.18
BACS	1022142291	Screwfix	angle grinder and access	121.21	24.24	145.45
STO	10130314	NSDC	Rent share	331.25	-	331.25
BACS	1915378413	SSE	Electricity Cemetery	27.15	1.35	28.50
BACS	171764792/006	SSE	electricity VH 3rd quarter	593.65	118.73	712.38
BACS	CPC19-099c)	CMWCT	2nd installmet grant	10,000.00	-	10,000.00
BACS		B&D	Winter planting	85.00	-	85.00
BACS	OUT 73980	AB Waste	Skip hire	185.00	37.00	222.00
BACS	92	M+C Elliott	Gravedigging	840.00	-	840.00
BACS	100	M+C Elliott	Gravedigging	560.00	-	560.00
BACS	NC891430	NCC Supplies	consumables	60.06	12.01	72.07
BACS	1147222278	Konika	Printer	73.65	14.73	88.38
BACS	1431687	Robin Hood Energy	VH Gas September + October		5%	284.32
DD	BankCharges	NATWEST		24.53	-	24.53
BACS	10129801	NSDC	^ months dog bins	687.80	137.56	825.36
BACS	N111902324	NCC Supplies	consumables	39.57	7.91	47.48
BACS	32696	Acorn Signs	banner	15.00	3.00	18.00
BACS	1472582	Robin Hood Energy	VH Gas November	323.92	16.20	340.12
online		NSDC	Pre-planning advice	30.00	-	30.00
DD	ZA151680	ICO	Annual subscription	35.00	-	35.00
DD	4101023877	NSDC	Non-Dom December cemetery	45.00	-	45.00
STO	December	NSDC	Rent share	331.25	-	331.25
		KUS8WVY	Vehicle Tax	260.00	-	260.00
Cheque	6771	Poppy Appeal RBL	2 wreaths	34.00	-	34.00
DD	M032 LM	BT	Telephone and Broadband	54.27	10.85	65.12
BACS			Pocket card top up	400.00	-	400.00
Total				26,259.23	380.15	26,923.65

Notes:

* Approximate amounts

^ Already paid

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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