

Minutes of the Clipstone Parish Council Meeting held on 08 February 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

| Members Present | Members Present | Members Absent |
|-----------------|--------------------------|----------------|
| Cllr G Adams | Cllr MG Whittard (Chair) | |
| Cllr B Brownley | Cllr C Wigman | |
| Cllr T Kay | Cllr JC Wigman | |
| Cllr D Thompson | | |
| | | |

In attendance: The Clerk

Also present: Cllr J Peck, B. Pearson and M. Lamb from Newark and Sherwood District Council, 4 members of the public.

- CPC16-281 To receive and resolve to approve apologies for absence.
None
- CPC16-282 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None.
- CPC16-283 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None.
- CPC16-284 To welcome Matt Lamb from Newark and Sherwood District Council Planning Department.
Matt Lamb presented "The Planning System" to the Council and answered questions by councillors and members of the public.
- CPC16-285 To receive minutes of the previous Clipstone Parish Council meetings and resolve to sign these as a true record of those meetings.
Proposed by Cllr Wigman seconded by Cllr Adams the Council approved the minutes of the meeting 11 January 2017 and resolved to sign these as a true record.
Proposed by Cllr Thompson seconded by Cllr Brownley, Cllr Whittard was asked to write to Mansfield Chad on behalf of the Council to complain about an article regarding the late former Cllr Weaver.
- CPC16-286 To receive updates resulting from last month's minutes. (for information only)
The Council received updates resulting from the previous month's minutes.
- CPC16-287 To receive Minutes of Personnel Committee Meeting/report from the committee chairman.
Cllr Thompson, chairman of the personnel committee gave an oral

report on first personnel committee meeting.

- CPC16-288 To receive a report from the District and County Councillors.
Cllr Peck reported that the second half of Forest Road was due to be resurfaced. He noted that the resurfacing of the first half seems to have led to speeding on that stretch of road. He had been handed a petition from residents seeking to address the speeding problem.
He reported that he was pressing for Mansfield road to be resurfaced. Central Drive was also on his list.
He continues to report potholes.
He has had reports of dogfouling which he has passed on to NSDC and the parish council respectively.
He has asked for Highways to cut back the hedge on the footpath to Forest Town.
Standing Water on Forest Road had been reported to Highways.
- CPC16-289 To receive questions and petitions from the public – for information only (max 3 minutes per person and 15 in total).
- CPC16-291 Planning:
- 16/02108/FUL | Householder application for the erection of a front porch | 22 First Avenue Clipstone Nottinghamshire NG21 9EA
- To note the following planning decisions:
- 16/02009/HPRIOR | Householder prior approval for rear single storey extension with 2 velux windows The length that the extension extends beyond the rear wall of the original house: 1.8 metres Eaves height of the extension: 2.1m Maximum height of the extension: 3m | 3 Primrose Way Clipstone Nottinghamshire NG21 9FF - **Permitted**
- CPC16-292 FINANCE (To be tabled on the day of the meeting)
- a) To receive petty cash records for the previous month.
The Council noted the petty cash records for the previous month.
 - b) To receive bank reconciliations for the previous month.
The Council noted and approved the bank reconciliations for the previous month.
 - c) To receive receipt and payment report for the previous month.
The Council noted the receipts and payments report for the previous month.
 - d) To receive Receipt and Payments over Budget report.
The Council noted the receipts and payments over budget report.
 - e) To agree any additional payments if applicable.
Proposed by Cllr Adams seconded by Cllr Thompson the Council agreed the additional payments as per appended schedule.
 - f) To approve payments schedule for February 2017 and adjourn the meeting briefly to allow for schedule if agreed and cheques to be signed.
Proposed by Cllr Brownley seconded by Cllr Weaver the Council approved the payment schedule for February and it was signed by two councillors.

- g) To nominate additional signatories for the Council's accounts and sign the necessary paperwork.

Proposed by Cllr Thompson seconded by Cllr Adams the council resolved that all councillors should be signatories.

- CPC16-293 To receive an update on the purchase on the former Clipstone Health Centre and take any necessary decisions relating to the purchase.
Proposed by Cllr Wigman seconded by Cllr Adams the Council resolved that Cllr Brownley and the Clerk should make the necessary arrangements to transfer the funds for the impending purchase to the solicitor's accounts.

- CPC16-294 To agree a date for the Annual Assembly of the Parish Meeting between 01 March and the 01 June 2017.
Proposed by Cllr Brownley seconded by Cllr JC Wigman the council resolved to have the Annual Assembly of the Parish Meeting preceding the April Parish Council Meeting 12 April 2017.

- CPC16-295 a) To receive a letter from Mansfield dog control.
The Council noted the letter.
b) To receive correspondence regarding dog fouling
The Council considered the correspondence and concluded that the dog fouling described occurred on private land. The Council does not have the power to install dog bins on private land.

- CPC16-296 To receive correspondence from the Council's solicitors regarding Sqoshis and the Youth Club.
The chairman asked representatives of Sqoshis present at the meeting if they would agree to car parking for their business being provided as indicated in the letter from Clipstone Miners Welfare Community Trust. They replied that they were just interested in getting the car parking sorted.
Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to instruct the solicitor's to take the necessary action to put the car parking proposals into action.

- CPC16-297 Cllr Brownley leaves the meeting at 21.05
Chairman Whittard decided to take these items in reverse order starting with item b)
a) To receive an email from a boxing coach interested in leasing the village hall.
Proposed by Cllr Thompson seconded by Cllr Kay the Council resolved to invite the boxing coach to the next meeting.
b) To consider the future of the Village Hall. Options include leasing it to a 3rd party, selling the land, retaining the land for the building of council housing etc.
Cllr Whittard proposed to enter into formal negotiations with Newark and Sherwood Homes, a registered social landlord, for them to build housing on the land of the Village Hall which they would lease and for the land to remain a Parish Council asset. Not seconded.

Chairman Whittard closed the meeting at 21.10 deferring all other items

to the next meeting.

- CPC16-298 To receive a quote for gutter work on the former Squash and Sauna Club and consider whether or not to go ahead with the work. **Deferred to next meeting.**
- CPC16-299 To note a Freedom of Information Request regarding INEOS correspondence. **Deferred to next meeting.**
- CPC16-300 To receive a grant request for £2,000 from Clipstone Community Events. **Deferred to next meeting.**
- CPC16-301 To consider the formation of a Christmas Committee and determine the terms of reference. **Deferred to next meeting.**
- CPC16-302 To determine what -if anything needs- to be done to professionalise Clipstone Parish Council and to take decisions accordingly. This will include matters relating to the website and electronic communications (Cllr Whittard) Deferred from previous meeting. **Deferred to next meeting.**
- CPC16-303 To consider attendance at the External Audit Briefing for councillors and clerk at a cost of £10 per person. **Deferred to next meeting.**
- CPC16-304 To receive any other correspondence not considered above (for information only). **Deferred to next meeting.**
- Borrowing approval received.
 - Creative Crafts
 - Dementia Activity Group
 - Waste and recycling tours
 - Advance Roadworks bulletin
 - Notts Alc – Councillor Care Allowance
 - Thank you letter for Grant Aid CAB
 - Honouring the Covenant
 - Notts Help Yourself Provider Bulletin
 - Free energy saving advice
 - Note from NALC chairman Sue Baxter
- CPC16-305 To receive Items for Notification to be included on next month's agenda. (for information only).
- CPC16-306 To confirm date of next scheduled meeting for Wednesday 08 March 2017 at 19.00 and any dates for committee meetings and unscheduled Full Council meetings.

Signed as a true record of that meeting.

Signature:_____ **Date:**_____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

February

CPC16-292f)

| CASH POSITION BEFORE ANY PAYMENTS ARE MADE | | | | | | £ |
|---|-----------------|-----------------------------|-----------------------------|------------------|---------------|-------------------|
| NatWest Current Account | | | | | | 88,123.49 |
| Lloyds Bank fund 07/07/2015 | | | | | | 4,332.92 |
| NatWest 5106 Account | | | | | | 3,718.54 |
| Nat West Reserves | | | | | | 36,469.47 |
| Total | | | | | | 132,644.42 |
| BILLS FOR PAYMENT | | | | | | |
| Method | Ref | Supplier | Description | Excl. Vat | VAT | Total |
| Bank Transfer | Various | Salaries and Wages * | Current month | 4,410.00 | - | 4,410.00 |
| StO | Monthly | NSDC A12401/93306 | S+S remit | 331.25 | - | 331.25 |
| Bank Transfer | i16120028 | AMJ IT Ltd | Cemetery Map and Software | 805.00 | 161.00 | 966.00 |
| Bank Transfer | S/133/2017 | NALC | Annual membership | 600.15 | - | 600.15 |
| Bank Transfer | DL-2017-37ug015 | Parish Online | Mapping Service (CPC16-188) | 160.00 | 32.00 | 192.00 |
| cheque | 6753 | C Redfern | Deposit refund | 10.00 | - | 10.00 |
| Bank Transfer | F007693 | Firecrest | Fire Alarm Call out S&S | 75.00 | 15.00 | 90.00 |
| DD | 964202791 | British Gas | VH Gas | 625.44 | 125.08 | 750.52 |
| DD | 684966762 | British Gas | VH Electricity | 218.79 | 10.93 | 229.72 |
| Bank Transfer | FA024495 | Nottinghamshire Fire Safety | Fire Extinguisher Checks | 88.65 | 17.73 | 106.38 |
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| | | | | | | |
| | | | | | | |
| Total | | | | 7,324.28 | 361.74 | 7,686.02 |

Notes:

* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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