

**Minutes of the Clipstone Parish Council Meeting held on 08 March 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.**

Members Present	Members Present	Members Absent
Cllr G Adams	Cllr MG Whittard (Chair)	Cllr T Kay
Cllr B Brownley	Cllr C Wigman	
Cllr D Thompson	Cllr JC Wigman	

In attendance: The Clerk

Also present: Cllrs J Peck, Brook and Peacock

- CPC16-307 To receive and resolve to approve apologies for absence.  
**Proposed by Cllr Brownley seconded by Cllr C Wigman the Council approved Cllr Kay's absence due to caring for an ill dependent.**
- CPC16-308 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.  
**Cllr Whittard declared an interest in item CPC16-316f).**
- CPC16-309 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.  
**None.**
- CPC16-310 To receive minutes of the previous Clipstone Parish Council meetings and resolve to sign these as a true record of those meetings.  
**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved that CPC16-297 should be amended to read "Cllr Whittard proposed to enter into formal negotiations with Newark and Sherwood Homes, a registered social landlord, for them to build housing on the land of the Village Hall which they would lease and for the land to remain a parish council asset. Not seconded."**  
**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to sign the minutes of the meeting 08 February 2017 as a true record of that meeting subject to the above amendment.**  
**Proposed by Cllr JC Wigman seconded by Cllr Brownley the Council resolved to sign the minutes of the meeting 24 January 2017 as a true record.**
- CPC16-311 To receive updates resulting from last month's minutes. (for information only).  
**The clerk provided an update on recent developments.**
- CPC16-312 To receive minutes of Personnel Committee Meeting/report from the committee chairman.  
**The committee's chairman provided an oral report on the most recent meeting.**
- CPC16-313 To receive a report from the District and County Councillors.  
Cllr Peck reported that resurfacing would begin on Forest Road on 3<sup>rd</sup> April. Speeding on the already resurfaced part of Forest Road was still a problem. The resurfacing plans for the 2018-19 financial year would be discussed at the next meeting. He would be pressing for a resurfacing of Central Drive.  
A member of the public pointed out that some of the levels on the newly resurfaced

part of Forest Road were wrong and that large puddles were forming. Cllr Peck agreed to request a visit from Highways in wet weather. Cllr Whittard pointed out that he would want to be present at such a visit.

Cllr Peck leaves.

Cllr Brook reported that the NSDC Planning Committee had the previous day passed the 3 housing developments by Nottinghamshire Community Housing on Forest Road.

NSDC officers are looking into alleged anti social behaviour on the Eastfield Close estate and are looking into ways to solve parking problems.

Newark and Sherwood Homes will be encouraging rent payments by Direct Debit to ensure tenants do not get into rent debt after introduction of universal benefit..

Cllr Whittard asked why she had not voted against the developments at Forest Road. Cllr Brooks explained that as a representative of Newark and Sherwood Homes, she abstained and that with a majority of 10 to 1 this would not have made any difference. Cllr Whittard said he would write and complain about comments made by a district councillor at the meeting.

A member of the public asked why two houses were being added to the Eastfield Close estate when it was supposed to be a settlement of OAP bungalows. Cllr Brook explained that NSDC had a legal obligation to build housing throughout the district. There were 3700 people on the housing waiting list.

Cllr Whittard asked why Taylor Wimpey were allowed to remove social housing from their plans at Cavendish Park. Cllr Brooks explained that NSDC planning had to apply current planning law which allowed the developer to do this. Several land owners and several builders at Cavendish Park prevented a speedy development of shops and places of work on the estate.

Cllr Peacock reported that a concern had been raised regarding parking on Intake Road. NSDC were looking into setting up a scheme.

Enforcement officers have been checking the land behind the Ritz to stop fly tipping. A similar situation had occurred on Greendale and enforcement officers were in the process of contacting owners of the waste land.

There would be a meeting at Kelham Hall with regards to the former colliery site 14 March 2017. He assured those present that recent activities on the site had nothing to do with fracking. Cllr Whittard asked for the Parish Council to be invited to the meeting.

Cllr Whittard asked what the state of the planning applications on the site were. Cllr Peacock replied that a decision of some sort was aimed for in July 2017.

CPC16-314

To receive questions and petitions from the public – for information only (max 3 minutes per person and 15 in total).

A representative of CCRG gave a brief update of where the group was. The group was asking for support for the scheme which would help bring a number of services to the village providing more vitality. The group was working on its governance structures and applying for funding for surveys.. They handed over a petition "Save Clipstone Colliery Headstocks" signed by numerous residents.

**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to add this item to the April agenda**

CPC16-315

Planning:

- 17/00285/FUL | Householder application for loft conversion and large dormer window. | 30 Forest Road Clipstone Nottinghamshire NG21 9DX.

**Proposed by Cllr Thompson seconded by Cllr Whittard the council agreed to note that the agent's address was in Clipstone rather than Kings Clipstone as noted on the form.**

**Proposed by Cllr Brownley seconded by Cllr Thompson, the Council**

**resolved not to object to the application.**

To note the following planning decisions:

- 16/02172/FUL | Erection of two 2 bed dwellings | Land At Eastfield Close Clipstone Nottinghamshire – **Permitted**
- 16/02108/FUL | Householder application for the erection of a front porch | 22 First Avenue Clipstone Nottinghamshire NG21 9EA – **Permitted**
- 16/02151/FUL | Householder application for two storey and single storey rear extensions | 6 South Crescent Clipstone NG21 9ED – **Permitted**

**The Council noted the above planning decisions.**

CPC16-316

FINANCE

- a) To receive petty cash records for the previous month.
- b) To receive bank reconciliations for the previous month.
- c) To receive receipt and payment report for the previous month.
- d) To receive Receipt and Payments over Budget report

**The Clerk apologised that it had not been possible to prepare the relevant paperwork in time for the meeting.**

- e) To agree any additional payments if applicable.
- f) To approve payments schedule for March 2017 and adjourn the meeting briefly to allow for schedule if agreed and cheques to be signed.

Proposed by Cllr Whittard seconded by Cllr Thompson the Council agreed to increase the scheduled Pockit Card top up from £100 to £500.

**Proposed by Cllr Thompson seconded by Cllr Brownley the Council resolved to approve the payments on the schedule and sign the relevant cheques.**

- g) To note a number of unpaid invoices and decide what action to take.  
**The Council resolved to take each and every action necessary to recover outstanding invoices.**

CPC16-317

To approve expenditure for servicing and testing emergency Lighting and Fire alarms @£690 +VAT

**The Council approved the above expenditure.**

CPC16-318

To approve servicing of water system at the village hall @£620 +VAT

**The Council approved the above expenditure.**

CPC16-319

To approve annual check, repair and maintenance of village hall heating system @ £156.00 and any necessary remedial work.

**Proposed by Cllr Thompson seconded by Cllr Wigman the Council resolved to pay for the annual maintenance.**

**Proposed by Cllr JC Wigman seconded by Cllr Thompson the Council resolved to authorise any necessary remedial work.**

CPC16-320

To consider any necessary work to be carried out at the new building and authorise the expenditure for:

- Roof repair – awaiting further quotes. (Min. £265.00)

The clerk pointed out that the one quote received only covered some very basic work. The actual cost was likely to be considerably higher.

**Proposed by Cllr Thompson seconded by Cllr Brownley the Council resolved to authorise expenditure for any necessary roof work.**

- Check and maintenance of alarm system: approximately £150

**Proposed by Cllr Whittard seconded by Cllr JC Wigman the Council resolved to replace the existing alarm system with one connected to a monitoring station and the police.**

- Check and maintenance and repair of fire alarms, emergency lighting and electrics @ approximately £1,500.

**Proposed by Cllr Thompson seconded by Cllr JC Wigman the council**

**resolved to authorise the expenditure for checking and maintenance of fire alarms, emergency lighting and electrics.**

- Check, repair and maintenance of central heating system. (awaiting quote)

**Proposed by Cllr Thompson seconded by JC Wigman the Council resolved to authorise the expenditure for checking repairing and maintenance of the central heating system.**

- Structural building survey and report to ascertain which if any interior walls can safely be removed at a cost of approximately £1,000 to £1500

**Proposed by Cllr JC Wigman seconded by Cllr Thompson to authorise the expenditure for a structural report.**

**Proposed by Cllr Thompson seconded by Cllr Brownley the council resolved to arrange a site meeting. This was agreed for Wednesday 15 March at 16.30.**

**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council agreed to temporarily suspend the meeting to all a member of the public to inform the Council about property guardians a system which had worked well for her in the past.**

**Proposed by Cllr Thompson seconded by Cllr Brownley the Council resolved to secure the building against any further damage through vandalism.**

**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to obtain quotes for the internal CCTV.**

- CPC16-321 To consider measures to prevent parking on the green on 7<sup>th</sup> Avenue  
Cllr Brownley declared an interest as one of her relatives is using the green to park.
- Boulders: £4,325.80 +VAT
  - Kerbstones: £ 1,609.60 + VAT
  - Signs: Price depending on size, fixing etc. £60-300 each.

**Proposed by Cllr Whittard seconded by Cllr JC Wigman the Council resolved to obtain quotes for grasscrete to be installed on the first 20 foot of the front of the green and a simple wooden barrier to prevent further damage to the centre of the green.**

**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to discuss item CPC16-323 ahead of item CPC16-322.**

- CPC16-322 To consider grant requests from:
- Portland College
- Proposed by Cllr C Wigman seconded by Cllr MG Whittard the Council resolved not to provide any funding.**
- Girlguiding Ollerton Division
  - Clipstone Allotment Association: £200
  - Clipstone Welfare Colts: £500
  - Clipstone Youth Club: £2,000
  - Clipstone Friendship Club: £400
  - Nottinghamshire Independent Domestic Abuse Services

**Proposed by Cllr MG Whittard and seconded by Cllr Adams the Council decided further information and accounts would be required before a decision could be taken.**

- CPC16-323 To consider applications for co-option to the Council received and appoint a co-opted councillor.
- Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council**

- resolved to co-opt Mr Richard Clarey.**
- CPC16-324 To receive a quote for gutter work on the former Squash and Sauna Club and consider whether or not to go ahead with the work (deferred from previous meeting).  
**Proposed by Cllr Thompson seconded by Cllr JC Wigman the Council resolved to authorise the gutter repair.**  
**Chairman Whittard closed the meeting at 21.00.**
- CPC16-325 To note a Freedom of Information Request regarding INEOS correspondence (deferred from Previous meeting).  
**Deferred**
- CPC16-326 To receive complaints against a member of the Council. Exclusion of public and press advised.  
**Deferred**
- CPC16-327 To consider a Media Policy for adoption. (Deferred from CPC16-141)  
**Deferred**
- CPC16-328 To receive any other correspondence not considered above (for information only).
  - Council News February 2017 – Recruitment
  - Audit Clipstone Circle Centre
  - Gypsy and Traveller Land Availability Assessment – Call for sites
  - Warm Homes on Prescription
  - Redeeming Our Communities conference**Deferred**
- CPC16-329 To receive Items for Notification to be included on next month’s agenda. (for information only).
- CPC16-330 To confirm date of next scheduled meeting for Wednesday 12 April 2017 at 19.00 and any dates for committee meetings and unscheduled Full Council meetings.

**Signed as a true record of that meeting.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN			March 2017			CPC16-316
<b>CASH POSITION BEFORE ANY PAYMENTS ARE MADE</b>						<b>£</b>
NatWest Current Account						<b>48,028.20</b>
Lloyds Bank fund	07/07/2015					<b>4,332.92</b>
NatWest S106 Account						<b>3,718.57</b>
Nat West Reserves						<b>36,470.07</b>
<b>Total</b>						<b>92,549.76</b>
<b>BILLS FOR PAYMENT</b>						
<b>Method</b>	<b>Ref</b>	<b>Supplier</b>	<b>Description</b>	<b>Excl. Vat</b>	<b>VAT</b>	<b>Total</b>
<b>Bank Transfer</b>	<b>Various</b>	Salaries and Wages *	Current month	4,410.00	-	4,410.00
<b>StO</b>	<b>Monthly</b>	NSDC A12401/93306	S+S remit	331.25	-	331.25
<b>DD</b>	<b>INV00112893</b>	Severn Trent Water	Water Village Hall	227.39	-	227.39
<b>Bank Transfer</b>	<b>SU1587765/6</b>	County Supplies	Consumables	55.34	11.57	66.91
<b>Bank Transfer</b>	<b>756955</b>	LVC	Floor Cleaner accessories	62.87	12.57	75.44
<b>Bank Transfer</b>	<b>CD7935/AP</b>	Harrop White, Vallance and Da	Stamp Duty transfer	500.00	-	500.00
<b>Bank Transfer</b>	<b>88</b>	Elliott	Grave Digging	520.00	-	520.00
<b>DD</b>	<b>964210707</b>	British Gas	Electricity cemetery	14.00	0.70	14.70
<b>Bank Transfer</b>		MG Whittard	Projector	249.99	50.00	299.99
<b>Bank Transfer</b>	<b>757073</b>	LVC	Floor Cleaner accessories	62.58	12.52	75.10
<b>Bank Transfer</b>	12545	Newark Locksmiths	Keys cut	87.20	17.44	104.64
<b>Bank Transfer</b>	Q022BZ	BT	Broadband	73.50	14.70	88.20
<b>Bank Transfer</b>		Pockit Card	Card Top Up	100.00	-	100.00
<b>Bank Transfer</b>	0394	Vault Contracts	Annual Alarm check	70.00	14.00	84.00
<b>DD</b>	6792	UK Fuels	Diesel and petrol	95.92	19.18	115.10
<b>Bank Transfer</b>	OUT-15894	AB Waste	Cemetery Skip	158.33	31.67	190.00
<b>Bank Transfer</b>	IO107199	NSDC	Waste Cemetery	366.00	-	366.00
<b>Bank Transfer</b>	IO107198	NSDC	Waste VH	566.00	-	566.00
<b>Total</b>				<b>7,950.37</b>	<b>184.35</b>	<b>8,134.72</b>
<b>Notes:</b>						
* Approximate amounts						
Items marked yellow represent late additions to schedule.						
<b>Authorised Signatory 1</b>			<b>Authorised Signatory 2</b>			<b>Date</b>