

Minutes of Clipstone Parish Council Meeting held on 09 March 2016 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams		Cllr M Dabbs
Cllr B Brownley		Cllr R Power
Cllr D Thompson (chair)		Cllr D Sparrow
		Cllr P Sparrow
		Cllr R Vilinskis
		Cllr K Weaver

In attendance: The Clerk

Also present: Several members of the public, County Cllr Peck.

- CPC15-255 To receive and resolve to approve apologies for absence.
Cllrs Weaver, P Sparrow and M Dabbs had sent their apologies.
- CPC15-256 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None
- CPC15-257 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
The council resolved to exclude public and press for items CPC15-278+279 for data protection and commercial competition reasons.
- CPC15-258 To receive minutes of Clipstone Parish Council meeting held on Wednesday 10 February 2016 and resolve to sign these as a true record of that meeting.
The Council unanimously resolved that the minutes should be signed as a true record of the previous meeting.
- CPC15-259 To receive updates resulting from last month's minutes. (for information only)
The clerk gave a brief progress report.
- CPC15-260 To receive a report from the County Councillor.
Cllr Peck reported that the second half of Forest Road would be resurfaced soon and that householders had been approached about dropped curbs.
He reported that the new library service would be run like a trust and that trustees would need to be required in the near future.
He pointed out that it was the aim of NCC to protect services such as Adult and social care from cuts.
- CPC15-261 To receive a report from the District Councillor.
Cllr Peacock reported that he would look into the service level agreement between NSDC and RCAN as their current staff shortages resulted in a lack of service provision.

He reported further that a meeting between NSDC and Welbeck estate was planned for 16 March 2016.

He acknowledged the continuing problems caused by car and van sales and promised to look into what more could be done.

CPC15-262

To receive questions and petitions from the public – for information only.

A member of the public asked if the council was aware of fracking in the area and invited those present to attend a meeting in Edwinstowe the following Sunday.

A member of the public asked why a planning application for the former colliery site submitted in 2006 had not been decided by NSDC. Cllr Thompson explained that NSDC had suspended the application.

She stated that she would like an explanation from NSDC why they had not enforced intermediate work promised for last year on the site.

She reported that the conditions imposed by Welbeck estate and the deadlines provided were impossible to meet.

CPC15-263

FINANCE

- a) To approve payments schedule for March 2016 and adjourn the meeting briefly to allow for schedule to be signed if agreed.

The Council unanimously approved the payment schedule.

- b) To receive petty cash records for the previous months.

He Council received the petty cash records for the previous months.

- c) To receive bank reconciliations for the previous months – if available.

Due to the continuing problems with Nat West bank no bank statements had been received.

- d) To receive receipt and payment report for the previous month (to be tabled).

The Council received the receipt and payments report.

- e) To receive Receipt and Payments over Budget report.

The Council received the receipt and payments over budget report.

CPC15-264

To agree virements between account codes as presented.

The Council approved the virements between account codes as presented.

CPC15-265

To receive update on banking arrangements.

The clerk reported on the continuing problems with Nat West Bank and the continued need for cheque payments.

CPC15-266

To appoint a member (other than the chairman) to verify bank reconciliations on a quarterly basis.

The council unanimously appointed Cllr Adams to verify the bank reconciliations on a quarterly basis.

CPC15-267

To receive Draft Financial Regulations based on the most recent NALC model for approval by the Council.

The Council unanimously approved the Financial Regulations.

- CPC15-268 To consider the re-organisation and design of the council web site and approve costs that may be incurred in the process. – deferred from previous meeting.
No action required.
- CPC15-269 To consider following Planning Application:
- 16/00273/FUL | Householder Application for Erection of Front Porch | 162 Mansfield Road Clipstone Nottinghamshire NG21 9AE
Application Supported.
 - 16/00310/FUL | Householder application for proposed front ground floor extension | 68 Mansfield Road Clipstone Nottinghamshire NG21 9AW
Application Supported.
- To receive the following Planning Decision:
- 16/00263/TPO | Undertake works to trees identified as W1, W2, W5, W6, W7, W8, W10 and W15 of TPO N322 - Intake Wood : Pruning and felling operations throughout Intake wood where necessary to gain a 5m clearance from the overhead line ensuring the safety of the distribution network, as per schedule provided. | Intake Wood Portland Way Clipstone Nottinghamshire – **Permitted**
Noted.
- CPC15-270 To receive a FOI request from W.S. Ingham and an interim report on the findings so far.
The clerk explained that her search of the records had shown that in the period in question no exclusive rights of burial had been granted by the Council, nor had any requests for such a right been made.
- CPC15-271 To consider whether to take any action with regards to HM the Queen’s 90th birthday.
The Council unanimously voted not to take any action.
- CPC15-272 To consider attendance at a Nottinghamshire ALC workshop provided by Grant Thornton about the new external audit regimes at a cost of £10.
The clerk would be attending the workshop.
- CPC15-273 To receive a consultation letter for Nottinghamshire Minerals Local Plan and consider any possible response.
The clerk was asked to reply stating the Council’s objection to any type of fracking in the area.
- CPC15-274 To receive a complaint from a resident with regards to car parking on Emmerson Drive.
Cllr Thompson pointed out that parking enforcement was the responsibility of NSDC. Parked cars blocking the road were a problem throughout the district, not just in Clipstone. **The Council recommended that the member of the public contact NSDC directly with their concerns.**
- CPC15-275 To receive advice regarding councillor conduct received from Nottinghamshire ALC.
The Council received the information.
- CPC15-276 To receive an invitation to the NSDC civic service and decide on a suitable

delegate if any.

None.

- CPC15-277 To receive any other correspondence not considered above (for information only).
- RSN News Digest (various)
 - Rural Opportunities Bulletin
 - Transforming Care Consultation
 - NSDC Planning Committee
 - Lengthsman scheme 2016-17 – **The clerk was asked to obtain additional information.**
 - Local Council Finance Settlement
 - Urban Energy Fund
- CPC15-278 To receive a letter from Barnes chartered surveyors and decide what action to take. (Consider exclusion of public and press)
Public and Press were excluded for this item. The Council instructed the Clerk to send a negative reply.
- CPC15-279 To receive notification of the clerk's professional qualification and consider a suitable pay increase. (Consider exclusion of public and press)
Public and Press were excluded for this item. The Council, proposed by Cllr Thompson, seconded by Cllr Adams, unanimously agreed to increase the Clerk's pay to £415 above NJC SCP 30 (pro rata) in recognition of her professional qualification.
- CPC15-280 To receive items for Notification. (for information only).
Cllr Brownley reported that some work had been done on the bay at 3rd Avenue. The Clerk would write to N&S Homes to find out the background for this work.
- CPC15-281 To confirm date of next meeting. 13 April 2016 at 19.00

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN MARCH meeting

CPC15-

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account 27/11/2015						99,726.08
Lloyds Bank fund 07/07/2015						4,332.92
NatWest 5106 Account 29/10/2015						2,183.62
Nat West Reserves 27/11/2015						36,450.26
Total						142,692.88
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	Monthly	NSDC	Non Dom Rates Cemetery March	33.00	-	33.00
DD	Monthly	NSDC	Non Dom Rates Village Hall March	55.00	-	55.00
cheque		HMRC	PAYE/NICS (ESTIMATE)	1,270.00		1,270.00
cheque		UKWSL	Waste April	63.64	12.73	76.37
cheque		Salaries and Wages	March*	4,410.00	-	4,410.00
cheque		Screwfix (TradeUK)	Door Closer	10.83	2.16	12.99
cheque		Screwfix (TradeUK)	Door Closer	8.33	1.66	9.99
cheque		Screwfix (TradeUK)	Work Gloves	37.48	7.49	44.97
cheque		County Supplies	Document Wallets	28.10	5.62	33.72
cheque		Blue Moon PVC (Roger Wellings)	S&S Replacement door	650.00	-	650.00
cheque		Mick Daley	Grave Digging	70.00	-	70.00
cheque		Jewson	Digger Hire	107.50	21.50	129.00
cheque		NSDC	Waste upload Cemetery	552.76	-	552.76
DD		UK Fuels	Unleaded + card fee	34.97	6.99	41.96
DD		Severn Trent Water	VH Water supply	233.03	-	233.03
DD		Npower	VH Gas Supply	1,420.02	284.00	1,704.02
Total				8,984.66	342.15	9,326.81

Notes:

* Approximate amounts

Wage quoted not inc. any burials, overtime - 2 fortnightly paydays

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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