

Minutes of Clipstone Parish Council Meeting held on 10 February 2016 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr B Brownley		Cllr G Adams
Cllr R Power		Cllr M Dabbs
Cllr D Thompson		Cllr D Sparrow
Cllr K Weaver		Cllr P Sparrow
		Cllr R Vilinskis

In attendance: The Clerk

Also present: Several members of the public, County Cllr Peck.

- CPC15-229 To receive and resolve to approve apologies for absence.
The Council received apologies for absence from councillors P Sparrow and R Vilinskis.
- CPC15-230 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None
- CPC15-231 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
Proposed by Cllr Thompson seconded by Cllr Weaver the Council resolved to exclude Public and Press for item CPC15-252 due to the personal nature of the complaint.
- CPC15-232 To receive minutes of Clipstone Parish Council meeting held on Wednesday 13 January 2016 and resolve to sign these as a true record of that meeting.
The Council received the minutes of the meeting 13 January 2016 and resolved to sign these as a true record.
- CPC15-233 To receive updates resulting from last month's minutes. (for information only)
The Council received updates resulting from last month's minutes not under discussion elsewhere on the agenda.
- CPC15-234 To receive a report from the County Councillor.
Cllr Peck reported that the County Council would be looking at increasing their budget by 2% in order to protect adult and social care services.
He praised Mr Gibson for the great improvement works to the Scout Hut carried out by the Scouts.
He promised to once again look into the resurfacing of the second part of Forest Road.
The "spy car" with number plate recognition to catch people parking on double yellow or chevroned lines outside schools was now in use. The schools could

request the use of the car in order to address safety concerns outside schools. He pointed out that the car could not be used to address car parking problems elsewhere.

Cllr Weaver asked Cllr Peck if he had any information about somebody pumping around Baulker Lane. Cllr Peck stated that he was not aware of such an enterprise.

- CPC15-235 To receive a report from the District Councillor.
Cllrs Brook and Peacock had sent their apologies. Cllr Thompson explained that Cllr Peacock had been due to report on the latest discussions at NSDC with regards to Clipstone Headstocks.
- CPC15-236 To receive questions and petitions from the public – for information only.
A member of the public reported that there were some streetlights out of order. The clerk asked for the exact location of the street lights to be given to her so she could report them, alternatively any member of the public could report these on the NSDC website.
Members of the public asked when the tent would be removed at the car dealership. It was explained that this was the responsibility of the local planning authority and their enforcement officer.
- CPC15-237 FINANCE
- a) To approve payments schedule for February 2016 and adjourn the meeting briefly to allow for schedule to be signed if agreed.
The Council unanimously approved the payment schedule for February 2016.
 - b) To receive petty cash records for the previous month.
There were none.
 - c) To receive bank reconciliations for the previous month.
The clerk explained that the bank had withdrawn the previous clerk's internet banking facility but had failed to install this to the current clerk. No bank statements had been received by the clerk so a bank reconciliation could not be carried out.
 - d) To receive receipt and payment report for the previous month.
The Council received the interim receipts and payments reports which would be brought up to date and finalised once the bank statements had been received.
 - e) To receive Receipt and Payments over Budget report.
The Council received the interim Receipts and Payments over budget report. The clerk pointed out that more remedial repairs and testing had been necessary than she had anticipated when the council last approved virements. Whilst the overall budget of the council was sound and within the limits expected at this point in the financial year, the council would need to consider

virements to adjust for emergency repairs and testing approved by the Council.

- CPC15-238 To receive grant requests from Rumbles catering Project and Clipstone Allotments Society and consider whether any payment can be made.
Proposed by Cllr Thompson seconded by Cllr Brownley the Council unanimously approved a grant of £200 to each organisation.
- CPC15-239 To receive quotations to rectify the problems with the Village Hall water system and make the system safe and compliant with recent legislation.
The Council unanimously approved the remedial work to change the village hall water tanks and purchase water temperature monitoring equipment.
- CPC15-240 To receive information on the new audit arrangements from 2017/18 onwards and decide whether or not to opt out of the Smaller Authorities' Audit Appointments Scheme.
The Council unanimously resolved not to opt out of the Smaller Authorities Audit Appointments Scheme.
- CPC15-241 To receive an update and consider any correspondence in connection with the former Squash and Sauna Club and take any necessary resolutions.
The clerk reported that the new door approved by the Council still needed installing once the internal modifications carried out by the new tenant were under way.
- CPC15-242 To receive update on banking arrangements.
The clerk explained that the mandate changes had been acted upon by Nat West Bank which had resulted in internet banking facilities having been lost. A personal visit to the branch in Mansfield had not resolved the situation. A complaint had been lodged.
An internet banking form authorising the clerk to bank online and on the phone would need to be signed by all 5 signatories of the council before internet banking could be reinstated. Until then the Council would need to rely on cheque payments.
- CPC15-243 To consider following Planning Application:
- 16/00139/RMAM – Reserved Matters Application for Residential Development of 142 dwellings and associated parking, garages, roads, sewers and open space.- Bluebell Wood Lane Phase II
The Council did not support the reserved matters application as there were insufficient smaller and affordable properties in the plans.
 - 15/01725/FUL – Householder application for a garage conversion, erection of new garage and single as well as double storey extensions to main dwelling. - 87 Gyuylers Hill Drive, Clipstone, NG21 9RT
The Council supported the application without comment.
 - To consider if amendments to 15/01153/FULM - Former Squinting Cat

Public House Mansfield Road Clipstone Nottinghamshire NG21 9AB warrant a change in the council's decision not to support the application.
The Council did not consider the proposed amendments sufficient to change their original decision of non-support.

To receive the following Planning Decision:

- 15/01744/FUL - INSTALLATION OF 50M LATTICE TOWER WITH 3 X 1M DIAMETER TRANSMISSION DISH ANTENNAS AT 48.5M AGL, 2.4M STEEL PALISADE FENCE AND ANCILLARY DEVELOPMENT – **Approved**
- 15/02223/FUL | Convert existing storage space to create two flats. – 151 Mansfield Road, Clipstone NG21 9AA – **Permitted**

- CPC15-244 To receive Cllr Dabbs resignation as chairman to the Council and to consider whether or not to appoint a new vice chairman.
The Council noted the resignation of Cllr Dabbs from his office of chairman and decided not to appoint a new vice chairman until the next Annual Meeting of the Parish Council.
- CPC15-245 To receive Draft Standing Orders based on the most recent NALC model for approval by the Council.
Deferred to future meeting.
- CPC15-246 To receive Draft Financial Regulations based on the most recent NALC model for approval by the Council.
Deferred to next meeting.
- CPC15-247 To consider the re-organisation and design of the council web site and approve costs that may be incurred in the process.
Deferred to next meeting.
- CPC15-248 To authorise the planting of existing containers and consider the purchase of additional ones. Estimated cost of planting one container £125 including plants and quality compost.
The Council resolved to authorise the planting of the Council's planters. Cllr Weaver agreed to ask a member of the allotments society for his support and plant expertise in creating permanent planting.
- CPC15-249 To consider the publication of a council newsletter and consider possible distribution methods.
Proposed by Cllr Thompson seconded by Cllr Brownley the Council resolved that there should be a simple annual newsletter setting out the Council's work to be printed in house and distributed by council staff to all households.
- CPC15-250 To consider the initiation of a parish plan.
The newsletter should mention a possible parish plan.
- CPC15-251 To receive any other correspondence not considered above (for information only).

- LA Land Scape services offering grave digging service
- Civic Supper invite
- NSDC – Road Sweeping
- CPRE Newsletter
- Rural News Digest
- Opportunities Bulletin – Funding Opportunities
- Groundwork

The council received the above correspondence.

CPC15-252 To receive a complaint from Cllr Power (exclusion of public and press)
The Council received the complaint.

CPC15-253 To receive items for Notification. (for information only).
Cllr Weaver queried why the consultant from RCAN who had cancelled in December had not been re-invited. The clerk explained that the person had since left RCAN and she was looking into inviting their replacement.

CPC15-254 To confirm date of next meeting: 9 March 2016 at 19.00.
The next meeting was confirmed for 9 March 2016 at 19.00

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN February meeting

CPC15-237

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account 27/11/2015						99,726.08
Lloyds Bank fund 07/07/2015						4,332.92
NatWest S106 Account 29/10/2015						2,183.62
Nat West Reserves 27/11/2015						36,450.26
<i>Dated 27 November 2015</i>						
Total						142,692.88
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	Monthly	NSDC	Non Dom Rates Cemetery February	33.00	-	33.00
DD	Monthly	NSDC	Non Dom Rates Village Hall February	55.00	-	55.00
Bacs	Monthly	UKWSL	Waste VH February	63.64	12.73	76.37
Bacs	Monthly	Salaries and Wages	February	4,519.32	-	4,519.32
Bacs	SU1536416	County Supplies	Stationery	9.00	1.80	10.80
Bacs	900056	Lite	Christmas Lites	2,500.00	500.00	3,000.00
Bacs	S/133/2016	Nottinghamshire ALC	Annual Subscription	586.70	-	586.70
Bacs	Q018UN	BT	Telephone/Broadband	72.50	14.50	87.00
Bacs	19/01/2016	Mansfield Fire Protection Service	Extinguisher Services	90.00	-	90.00
Bacs	11155	DCS	Risk assessment and Water system drawing - legionella	250.00	50.00	300.00
Bacs	91786349	NCC	Salt and Grit Bin	260.00	-	260.00
Bacs	SU1539693	County Spplies	VH Cleaning Products and consumables	104.09	20.82	124.91
	SU1539694	County Spplies	VH Cleaning Products and consumables	5.67	1.13	6.80
	SU1498313	County Supplies	Fridge Collection	15.00	3.00	18.00
	02303	Mansfield Garden Machinery	PPE	154.50	-	154.50
	6663	Mr J Dines	Refund Christmas (opening charge deducted)	225.00	-	225.00
	6662	Clipstone Youth Club	Section 137 Grant	200.00	-	200.00
	6667	NCC Supplies	Cleaning Products	109.76	21.95	131.71
	6668	Mansfield Garden Machinery	New Safety Helmets and Masks	154.50	-	154.50
	6669	NCC Supplies	Fridge Removal (2014!!!!)	15.00	3.00	18.00
	6670	UKWSL	Waste VH March	63.64	12.73	76.37
	6671	Platts Harris	Blower and Saw CPC	579.00	115.80	694.80
	6672	E.on	S&S final invoice	25.30	0.73	26.03
	6673	British Gas	S&S final invoice	519.17	27.33	546.50
	6674	SLCC Enterprises LTD	Practitioner's conference	125.00	12.50	137.50
	DD	UK Fuels LTD	Diesel	46.23	9.25	55.48
	DD	E.on	Electricity Cemetery	11.68	0.58	12.26
Total				10,792.70	807.85	11,600.55

Notes:

* Approximate amounts

Wage quoted not inc. any burials, overtime - 2 fortnightly paydays

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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