Minutes of Clipstone Parish Council Meeting held on 10 June 2015 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams,	Cllr P Sparrow	Cllr B Brownley
	Cllr D Thompson	
Cllr M Dabbs (Chair)	Cllr R Vilinskis	
Cllr D Sparrow	Cllr K Weaver	

In attendance: The Clerk

Also Present: County Cllr J Peck, District Cllr C Brookes and 5 members of the public

Minute

CPC15-01 Welcome by Chair

CPC15-02 To receive and resolve to approve apologies for absence.
The Council approved Cllr Brownley's absence.

CPC15-03 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None

CPC15-04 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None

CPC15-05 To receive minutes of and any updates with regards to Clipstone Parish Council meetings held on Wednesday 13 May and resolve to sign these as a true record of that meeting.
The Council received the minutes from the previous meeting. Proposed by Cllr Thompson, seconded by Cllr Vilinskis, the Council unanimously resoled to sign the minutes of the previous meeting as a true record of that meeting.
Cllr D Sparrow suggested that any actions should be timed.

CPC15-06 To receive a report from the County Councillor.
Cllr Peck reported that a Toucan crossing was due to be installed near the Health Centre on Clipstone Road.
He suggested writing to NSDC to request parking enforcement on Central Drive.
He reported that he had requested for trees on Mansfield road to be pruned/pollarded. He would report back.
He had reported pot holes on Mansfield Road and other areas of Clipstone. A

full resurfacing would be unlikely.
Cllr Thompson mentioned that there were plenty of weeds in the verges.
Cllr Dabbs suggested an e-petition to address problems with Clipstone car sales.
Cllr D Sparrow said water as puddling on Newlands Island.
Cllr Adams remarked that the hedge by the school was getting rather big and should be reduced.
Cllr P Sparrow suggested that the developers should be putting signs up at the roundabout.

CPC15-07 To receive a report from the District Councillor.
Cllr Thompson reported that the committee system at NSDC had not fully commenced following the elections. Section 106 payments for the Cavendish Park estate would become available soon. A MUGA was planned. He would make some detailed enquiries.
Cllr Brookes mentioned that she would be a member on the Planning Committee.

CPC15-08 To receive questions and petitions from the public – for information only.
Mrs Roberts asked why she had not yet received a reply to her letter requesting a commemorative bench in the cemetery.
Mrs Roberts was informed that her request had been discussed at the previous Parish Council Meeting and that she would be receiving a written reply shortly.

CPC15-09 To receive an update on Squash and Sauna Club and any correspondence in association with this.
The Council had received a business plan by Clipstone Welfare Colts dated 27 May 2015 and an e-mail by a member of the public asking the council to rethink their decision of the same date. Neither could have been considered before this meeting. The clerk reported that the Clipstone Colts had vacated the building and returned the keys. There were a number of items still left in the building which might have been left by SR Education.
The Clerk had received an electricity bill from Eon up to 31 May. She would forward it to Clipstone Colts.
A bill for non-domestic rates had been received. The clerk would contact NSDC to clarify.
The council agreed to allow for up to two hours overtime so staff could do an inventory of what was left at the S&S Club building and read the meters.
The building and gates should be padlocked.
There is a whole in the roof which will need investigating and repair. Clerk to check with insurance.
Miss Jones agreed she would provide a proposal for head of terms for a lease agreement within the next 4 weeks.

CPC15-10 To consider whether the council will attempt to fill the vacancy remaining following an uncontested election.
The council unanimously agreed to attempt to fill the vacancy following the uncontested election by co-option. The clerk would put

up appropriate notices on the notice boards and the website.

CPC15-11 To receive the internal auditor's report after his visit 05/06/2015 – to be tabled.
The Council received the internal auditor's report tabled on the night. . The report had highlighted a number of issues which would need addressing. The new RFO presented a memo with a number of action points to address the internal auditor's concerns over the next two meetings.

CPC15-12 To receive and resolve to approve the accounting statement 2014-15 (section 1 annual return).
The Council resolved, proposed by Cllr Dabbs seconded by Cllr Thompson, to approve the 2014-15 accounting statement (section 1 of the annual return. The paperwork was duly signed by the chairman.
Councillors who had been on the council before the election commented that they distinctly remembered discussing the budget and other finance issues.

CPC15-13 To consider the annual governance statement 2014-15 (section 2 annual return) and resolve to approve the statement.
The Council considered each question of the annual governance statement for the 2014-15 financial year (section 2 of the annual return). This was duly signed by the chairman.

CPC15-14 To receive the renewal quote for motor insurance and consider entering a long term agreement. Renewal Date 04 July.
The Council unanimously resolved to continue with Zurich motor insurance for one year.

CPC15-15 To approve payments for June 2015
The Council approved the payments for June 2015.

CPC15-16 To approve late payments (to be tabled).
The Council approved the late payments for June 2015 as tabled.

CPC15-17 To receive the renewal quote for general insurance and consider entering a long term agreement. Renewal date 01 August.
The council resolved to take out general insurance with Zurich Municipal for one further year and obtain several quotes before renewal was due in the next financial year.

CPC15-18 To receive an update with regards to 162 Highfield Road.
The clerk reported that the Council had received an e-mail from estate manager of CISWO confirming that she had inspected the site and considered the terms of the agreement to be met.

CPC15-19 To receive information on Mansfield Local Plan Consultation and consider a response.
No response.

CPC15-20 To consider quotation received to exchange current hired office printer for a smaller model and consider purchasing own printer. (Cost comparison to be tabled).
After considering the options, the Council resolved to return the existing hired printer/photocopier and replace it with a smaller model at a cost of £ 51.52 per quarter plus any a fee per copy made.

CPC15-21 To receive invitation to the County Council Civic Service 28 June 2015 at Southwell Minster and nominate attendants if any.
No volunteers.

CPC15-22 Planning –
15/04031/DEMOL – Demolition of former Methodist Church Notice – **Notice Received.**
15/00954/ADV.-.1x non-illuminated fascia, 1x internally illuminated projector.
- no objection.

CPC15-23 To approve purchase of a new office chair suitable for 5-8 hour daily use.
The Council approved the purchase of a new office chair suitable for 5-8 hours of daily use up to a cost of £200.

CPC15-24 To receive information on national rural crime survey
Received. No comment.

CPC15-25 To consider attendance at SLCC training event "How to Promote Assets, Venues & Facilities" at Ollerton 01 July 2015 – cost £145+Vat all day.
Not approved.

CPC15-26 To consider attendance at Zurich Local Council Advisory Service training on Risk assessment, accident and claims review + defect identification and prioritisation – cost £30 + VAT all day.
The Council approved the clerk's attendance at the workshop.

CPC15-27 To consider attendance at Notts ALC training on Local Council Award Scheme at Draycott 21 July 2015 – cost £5 for lunch.
Not approved.

CPC15-28 To receive information from the Citizen Advice Service and determine whether to pay a grant or not.
The council resolved to approve a grant of £750 as in previous years to benefit Clipstone residents.

CPC15-29 To receive invitation to councillors to attend and partake in Clipstone Community Gala Saturday 18 July and help judge one of the many competitions.

Cllr D Sparrow volunteered to judge some of the competitions.

CPC15-30 To appoint members to attend meetings regarding the planning of Christmas lights switch on.
Cllrs D Sparrow and Cllr Weaver agreed to get involved with the Christmas-Light-Switch-On preparations.

CPC15-31 To approve purchase of 12Pay software licence for one year to operate payroll and HMRC reporting more effectively. Cost £56 + VAT.
The Council approved the purchase of 12PAY payroll software for one year initially.

CPC15-32 To approve renewal of the lengthsman scheme agreement with Nottinghamshire County Council as in the previous year.
Deferred to next meeting.

CPC15-33 To receive any other correspondence not considered above (for information only).

- NALC – Personnel Newsletter – TUPE
- RSN – Newsletter
- Platt Harris – Order acknowledgement
- SLCC – Conference and Training invitation
- Neighbourhood Watch alerts
- NSDC – Planning Committee Agenda

CPC15-34 To receive items for Notification. (For information only).
The Local Neighbourhood Group would be meeting in the meeting room at the village hall 07 July 2015.

CPC15-35 To confirm date of next meeting. **08 July 2015 at 19.00**
Confirmed.

The meeting closed at approximately 21.00.

Signed as a true record of the Clipstone Parish Council meeting 10 June 2015

Signature: Date: 8/7/15.