

Minutes of the Clipstone Parish Council Meeting held on 12 April 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr R Clarey		Cllr T Kay
Cllr MG Whittard (Chair)		Cllr B Brownley
Cllr C Wigman		Cllr G Adams
Cllr JC Wigman		Cllr D Thompson

In attendance: The Clerk

Also present: Cllrs J Peck, Brook and Peacock

- CPC16-331 To receive and resolve to approve apologies for absence.
The Council approved the apologies of absence given by Cllrs Brownley and Kay – holiday, and Adams and Thompson – ill health
- CPC16-332 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
Cllr Whittard declared an interest in item CPC16-340.
- CPC16-333 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
Proposed by Cllr Clarey seconded by Cllr JC Wigman the Council resolved to exclude public and press for item CPC16-340.
- CPC16-334 To receive minutes of the previous Clipstone Parish Council meetings and resolve to sign these as a true record of those meetings.
Proposed by Cllr Clarey seconded by Cllr JC Wigman the Council resolved to sign the minutes of 08 March 2017 as a true record of that meeting.
- CPC16-335 To receive updates resulting from last month's minutes. (for information only)
 The Council received an update resulting from the previous month's minutes.
- CPC16-336 To receive minutes of Personnel Committee Meeting/report from the committee chairman.
**In the absence of the Personnel Committee Chair the Clerk updated the Council:
 The Committee had resolved to extend the contract for the parish worker – Cemetery Gates by six months and the Clerk's additional working hours by six months.**
- CPC16-337 To receive a report from the District and County Councillors.
 District and County Councillors had given their reports to the preceding Annual Parish Meeting.
- CPC16-338 To receive questions and petitions from the public – for information only (max 3 minutes per person and 15 in total).
 Mr P Frampton of Frampton's Town Planning stated that the continuing state of affairs of Clipstone headstocks was unacceptable to all parties involved. The question that would need answering in the first instance was whether the headstocks and wheelhouse had any other viable use in the medium term. The site was actively being marketed by Welbeck estate and any purchaser would be required to ensure the existing structures. He stressed his company's willingness to

engage with the Council and any other interested party.

A member of Clipstone Colliery Regeneration Group outlined the group's plans of a multifunction usage with adventure sports and a business hub. The Group proposed to look forward to a brighter future.

A member of the public speaking on behalf of the Coal Board stated that there was no proof that there were a viable alternative use for the headstocks and winding house. A time scale of 5 years as proposed would only draw out the process.

With the agreement of the Council Cllr Whittard moved item CPC16-345 to follow the public session.

CPC16-339

FINANCE

- a) To receive petty cash records for February and March
- b) To receive bank reconciliations February and March including bank balances as of 31 March 2017.
- c) To receive receipt and payment report February and March.
- d) To receive Receipt and Payments over Budget report
- e) To agree any additional payments not listed on the circulated schedule.
- f) To receive and approve the payment schedule for April.

Proposed by Cllr Clarey seconded by Cllr JC Wigman the Council received, agreed and approved all above finance items.

Item CPC16-340 was discussed at the end of the meeting after item CPC16-352 by which time Cllr Beresford had been co-opted onto the Council.

CPC16-340

To receive complaints against a member of the Council. Exclusion of public and press advised.

Following some discussions Chairman MG Whittard left the meeting at 21.15. In the absence of the vice-chairman the remaining councillors unanimously elected Cllr Beresford as a temporary chairman so the item could be concluded.

Proposed by Cllr JC Wigman seconded by Cllr Clarey it was resolved that letters should be written to both the member of the council and the complainant offering a thorough investigation. Cllr Beresford should be the point of contact and interview the complainant. Any findings would be reported to full Council before any decision would be taken.

CPC16-341

To consider a Media Policy for adoption. (Deferred from CPC16-141)

Proposed by Cllr Clarey seconded by Cllr JC Wigman the Council resolved to adopt the Media Policy.

CPC16-342

To approve the attendance of councillors at the New Councillor Training 27 April 2017 at a cost of £25 per councillor.

Proposed by Cllr Whittard seconded by Cllr Clarey the Council approved the expenditure for the new councillor training.

CPC16-343

To consider the following motion:

"I Richard Clarey propose that the old doctors building be:

Secured to prevent damage, to include fencing on southern boundary, made watertight and then mothballed. As there is no danger of frost, the heating and water can be isolated.

Further that a committee is then formed to look into the proposed usage of the building to best suit public needs, with information gathered by means of public consultation.

To investigate any potential partnerships for usage, i.e. library, NHS and any other interested parties.

To draw up plan for usage with sufficient detail to allow quotations to be obtained for all required works.

To research availability of funding to carry out all works and apply for such funding."

Proposed by Cllr Clarey seconded by Cllr Wigman the Council resolved to take action as resolved in the above motion.

CPC16-344 To consider the following motion:

"I Richard Clarey propose the forming of a committee to look into the future of the current parish hall and the site it stands on. The committee shall look into feasibility and funding to turn the current building into a sports hall/recreation centre with indoor and outdoor areas and to look into other possible uses for the hall and/or site."

Proposed by Cllr Clarey seconded by Cllr Wigman the Council resolved to take action as resolved in the above motion.

CPC16-345 To consider the latest proposals for Clipstone Headstocks and the Council's stance. Motion 1 by Cllr Whittard:

1. This Parish Council believes that a decision on the future of the Clipstone Colliery Headstocks, Winding Gear and related land and buildings is well overdue.
2. This Parish Council notes with regret that in almost 15years no proper public consultation exercise has been held to determine the views of the residents of Clipstone.
3. This Parish Council believes, therefore, that before a decision is taken by NCDC a full and proper consultation should take place with the residents of the area covered by Clipstone Parish Council. Such consultation should include but not be limited to :-
 - i. A series of public meetings and debates, chaired by a Parish Councillor at which those organisations and landowners having an interest in either demolition or retention be permitted to put their case. Such public meetings will allow members of the public living within Clipstone Parish to ask questions. Such public meetings will be organised so as to enable maximum participation. It is therefore envisaged that they will take place during the day time on a weekday and during the daytime on a Saturday or Sunday and an evening weekday meeting.
 - ii. Public information displays in the Parish Hall and / or other suitable buildings open to the public.
 - iii. The production of a Parish Council newspaper delivered to every household in the Parish setting out the arguments for and against demolition / retention.
 - iv. A referendum of all those on the electoral register within the Parish with a simple question such as "Do you want the headstocks demolished?" Yes / No.

4. A working group chaired by the Parish Council be established to organise and oversee the public consultation and other measures outlined in this motion. Such working group be open to all organisations with an interest, including but not limited to, the Parish Council, NSDC, Nottinghamshire County Council, The Coal Authority, Welbeck Estate, CCRG. The meetings of said working group be open to the public as observers only.

Proposed by Cllr Whittard seconded by Cllr JC Wigman the Council resolved to pursue action as detailed in Motion 1 CPC16-345 (stated above).

Motion 2 by Cllr Whittard:

1. This Parish Council believes that the Headstocks and their associated buildings and the winding gear at the former Clipstone Colliery should be retained and opened to the public as a museum to recognise and honour the sacrifices made for the world by U.K. miners and their families.
2. This Parish Council recommends that the land associated with the former

Clipstone Colliery be transferred to the ownership of Clipstone Parish Council if it can demonstrate within a period of 5 years that it has formulated a plan to develop the site that has the support of the local community.

Proposed by Cllr Whittard seconded by Cllr JC Wigman the Council resolved to pursue cation as detailed in Motion 1 CPC16-345 (stated above) with the following amendments agreed by both proposer and seconder: to omit point 2 of Motion 2 thus removing a time limit.

CPC16-346 To instruct the Council's solicitor to proceed with his letter to Miner's Welfare Community Trust with regards to car parking.
Proposed by Cllr JC Wigman seconded by Cllr C Wigman the Council resolved to instruct the Council's solicitor to write the letter.

CPC16-347 To consider amendments to the grants policy to incorporate a paragraph asking all organisations to provide a copy of their most recent accounts with their application.
Proposed by Cllr Clarey seconded by Cllr JC Wigman the Council resolved to amend the grants policy as suggested.

CPC16-348 Planning:

- 17/00538/FUL | Change of use of basement and part of ground floor retail space to create 2 No. bedsits and conversion of first floor from 1 No. to 2 No. flats | 129 Mansfield Road Clipstone NG21 9AA
Proposed by Cllr Clarey seconded by Cllr JC Wigman the council resolved to support the application on condition that all car parking should be for the sole use of residents at the property and their visitors but no third parties.
- 17/00215/FUL | The development of 2 x 2 bed residential dwellings. | Land At Vicars Court Clipstone Nottinghamshire
Proposed by Cllr JC Wigman seconded by Cllr Clarey The Council resolved to support the application.

To note the following planning decisions:

- 17/00375/HPRIOR | Householder Prior Approval for Single Storey Rear Extension The length that the extension extends beyond the rear wall of the original house: 6m Eaves height of the extension: 3.8m Maximum height of the extension: 2.5m | 46 Emmerson Drive Clipstone Nottinghamshire NG21 9AX – **Permitted**
- 16/01974/FUL | Provision of 5no. dwelling houses and 4no. dwelling flats with associated works. | Land Between 177-179 Forest Road Clipstone Nottinghamshire – **Permitted**
- 16/01972/FUL | Provision of 4no. dwelling houses and 4no. dwelling flats with associated works. | Land Between 67-69 Forest Road Clipstone Nottinghamshire – **Permitted**
- 16/01974/FUL | Provision of 5no. dwelling houses and 4no. dwelling flats with associated works. | Land Between 177-179 Forest Road Clipstone Nottinghamshire – **Permitted.**

The Council noted the above planning decisions.

CPC16-349 To consider applications for co-option to the Council received and appoint a co-opted councillor and to briefly adjourn the meeting for relevant paperwork to be signed and the new councillor to take their seat.
Proposed by Cllr Clarey seconded by Cllr C Wigman the Council co-opted Mr Carl Beresford to the Council. After signing his acceptance of office form Cllr Beresford took his seat on the Council.

CPC16-350 Correspondence:

- Stamp duty
- Best Kept Village Competition
- E-mail re. cemetery and headstocks
- Information about the Planning Process at Local Level – from Cllr Brooks
- Reply Cllr Brooks re headstock meeting
- Request by local funeral director for a meeting with the council.
- Audit Clipstone Circle Centre

The Council noted the above correspondence.

CPC16-351 To receive Items for Notification to be included on next week's agenda. (for information only).

NONE.

CPC16-352 To confirm date of next scheduled meeting for Wednesday 10 May 2017 at 19.00 and any dates for committee meetings and unscheduled Full Council meetings.

The date for the next meeting was confirmed.

The meeting closed at 21.30.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT April meeting

CPC16-339f)

BILLS FOR PAYMENT				Excl. Vat	VAT	Total
Method	Ref	Supplier	Description			
CASH POSITION BEFORE ANY PAYMENTS ARE MADE						
NatWest Current Account 31/03/2017						£ 37,856.61
Lloyds Bank fund 27/05/2016						4,332.92
NatWest S106 Account 31/03/2017						3,718.60
Nat West Reserves 31/03/2017						36,470.38
Total						82,378.51
BACS	H1422BCAE0	Eon	Christmas Lights electricity	42.47	2.12	44.59
BACS		NSDC	Feb-March 2017 Non-Dom Community Centre	1,110.55	-	1,110.55
DD	4101023877	NSDC	Non-Dom current month cemetery	38.85	-	38.85
BACS	4101239939	NSDC	Non-Dom current month Community Centre	932.78	-	932.78
DD	640122506	Severn Trent	Water VH	33.75	-	33.75
BACS	EM14745441	BT Business	Phone bill	148.13	29.63	177.76
BACS	1129924601	Konica	Photocopier Hire	51.51	10.30	61.81
BACS		NAT WEST	Bank Charges	9.60	-	9.60
BACS	1129997205	Konica	Printing	17.87	3.57	21.44
BACS	4650	DCR	Emergency Lighting Testing, Boiler service, Fire Alar	846.00	169.20	1,015.20
BACS	IN1341	M Carlin	Grave Digging	82.00	-	82.00
BACS		Trade Account Uk	Boarding Materials	117.47	23.49	140.96
BACS		Trade Account Uk	Screwfix Signage	79.98	15.96	95.94
BACS	II17020032	AMJ	GIS Cemetery 3 Year maintenance and backup	840.00	168.00	1,008.00
BACS		Smart pensions	March contributions	32.20	-	32.20
BACS	RP1274	CISWO	Amenity Land	89.07	-	89.07
BACS	3077/0174614	Jewson	Boarding Materials	34.92	6.98	41.90
BACS	556748	Platts Harris	Strimmer service	78.35	14.92	93.27
BACS	556747	Platts Harris	Countax service and repair	380.91	72.54	453.45
BACS	556779	Platts Harris	Stander service and repair	301.32	57.39	358.71
BACS	H1439AC0CF	Eon	Christmas Lights electricity II	96.58	19.32	115.90
BACS		HMRC	PAYE/NICS	1,475.37	-	1,475.37
BACS	12570	DCS	Annual Clean and Tank inspection	620.00	124.00	744.00
BACS		Salaries and Wages	Approximate amount salaries and Wages	2,750.00	-	2,750.00
BACS	20428241	Corona	Gas Health Centre - Under dispute	616.59	123.32	739.91
BACS	IO108639	NSDC	Dog Bin Contract	1,150.00	230.10	1,380.10
BACS	SU1593140	County Supplies	Consumables Office	31.14	6.23	37.37
BACS	SU1594388	County Supplies	Consumables Village Hall	65.03	13.01	78.04
DD	7125	UK Fuels	Card Fee	2.00	0.40	2.40
BACS	3077/0175646	Jewson	Boarding up	49.95	8.59	58.54
BACS	OUT-15894	AB Waste	Skip Cemetery	158.33	31.67	190.00
BACS	12849	MJ Robinson	Boiler inspection and quote	77.20	15.44	92.64
BACS		C. Chiverton Roofing	eEmergency Repair S+S Roof	250.00	-	250.00
BACS	758088	LVC	Floor Cleaner repair	93.00	18.60	111.60
Total				12,702.92	1,164.78	13,867.70

Notes:
 * Approximate amounts
 Wage quoted Inc. any burials, overtime - 2 fortnightly paydays
 Items marked yellow represent late additions to schedule.

Authorised Signatory 1 _____ Date _____
 Authorised Signatory 2 _____