

Minutes of Clipstone Parish Council Meeting held on 12 October 2016 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams (Vice-chair)		Cllr P Sparrow
Cllr B Brownley		Cllr K Weaver
Cllr MG Whittard (Chair)		
Cllr D Thompson		
Cllr C Wigman		

In attendance: The Clerk

Also present: County Councillor peck and several members of the public.

- CPC16-150 To receive nominations for the office of Chairman.
Cllr Brownley nominated Cllr Whittard. Cllr Thompson seconded the nomination.
 To elect a chairman to the Council.
The Council unanimously voted for Cllr Whittard to take the position as chair. Cllr Whittard accepted the vote and took the chair after signing the acceptance of office document.
- CPC16-151 To receive and resolve to approve apologies for absence.
Apologies had been received from Cllr Sparrow due to work commitments.
 The council noted that Cllr Weaver was absent due to ill health.
- CPC16-152 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None.
- CPC16-153 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
The council agreed to exclude Public and Press for item CPC 16-171 as it was a personnel item.
- CPC16-154 To receive minutes of the previous Clipstone Parish Council meeting and resolve to sign these as a true record of that meeting.
The council received the minutes of the previous meeting and resolved to sign these as true record.
- CPC16-155 To receive updates resulting from last month's minutes. (for information only)
 The clerk updated the council on items following on from previous meetings.
 Cllr Whittard proposed that Cllr Thompson should join the Christmas Committee. The clerk advised that this was not a point on the agenda and that any changes would need to be approved at a separate meeting. Cllr Whittard requested for such a meeting to be called as soon as possible.
 The Christmas lights event could be held on 26 November. A 20Ft Christmas Tree, advertising banners and bunting would need to be purchased. He reported that there had been positive support from the local community.

- CPC16-156 To receive a report from the District and County Councillors.
Cllr Peck reported that he bid for the rest of Forest Road and Mansfield road to be re-surfaced in 2017-18.
He had made a donation to Clipstone Welfare Colts.
He will be reporting further potholes.
- Cllr Thompson asked when the trees on Mansfield Road would be cut back. Cllr Peck would enquire as to a time scale.
Cllr Whittard enquired if traffic calming on Forest road would be a possibility. Cllr Peck would suggest this.
- CPC16-157 To receive questions and petitions from the public – for information only (max 3 minutes per person and 15 in total).
A member of the public requested for the Council to reject the planning application received for the former Squinting Cat site, as the new proposal still meant that low lying bungalows would be overshadowed.
A member of the public reported on developments with regards to the Headstocks and asked if the Council could request minutes of a meeting on 21 June.
First Clipstone Scouts invited councillors to attend the bonfire on 5th November.
- CPC16-158 FINANCE
- a) To receive petty cash records for the previous month.
 - b) To receive bank reconciliations for the previous month.
 - c) To receive receipt and payment report for the previous month.
 - d) To receive Receipt and Payments over Budget report
 - e) To receive the Bank Reconciliations for September 2016
 - f) To approve payments schedule for October 2016 and adjourn the meeting briefly to allow for schedule to be signed if agreed and cheques to be signed.
- Proposed by Cllr Adams seconded by Cllr Wigman the Council approved the financial documents above and resolved to sign the schedule and cheques.**
- CPC16-159 Planning:
To comment on planning applications:
- 16/01321/FUL | Householder Application for Erection of Garage | 38 First Oak Drive Clipstone Nottinghamshire NG21 9FT
The Council resolved to support the application.
 - 15/01153/FULM | Change of use from current vehicle sales site to redevelopment for 5 no. houses and 4no. shop units with flats. | Former Squinting Cat Public House Mansfield Road Clipstone Nottinghamshire NG21 9AB
Proposed by Cllr Brownley seconded by Cllr Thompson the Council unanimously resolved to object to the application.
 - 16/00139/RMAM | Reserved Matters Application for Residential development of 142 dwellings and associated parking, garages, roads, sewers and open space | Bluebell Wood Lane Phase II Clipstone Nottinghamshire.
Proposed by Cllr Brownley seconded by Cllr Thompson the Council unanimously resolved to object to the application.

- CPC16-160 To authorise the purchase of plants and bulbs etc. for the two NCC planters and the planters outside the village hall and set a spending limit.
Proposed by Cllr Thompson seconded by Cllr Brownley the Council resolved to purchase compost and spring flowering bulbs in the first instance at a cost of up to £210.
- CPC16-161 To receive quotes for the cleaning of the Clipstone sandstone sculpture and authorise the work to be carried out.
Proposed by Cllr Thompson seconded by Cllr Adams the Council resolved to instruct Daynes Monumental with the cleaning of the sculpture.
- CPC16-162 To consider any projects suitable for Supporting Local Communities Funding.
Deferred to next meeting.
- CPC16-163 To consider a reply to the Local Council Finance Settlement Consultation and the Council Tax Referendum Principles contained therein.
The Council expressed their opposition to the proposals made concerning parish councils and asked the clerk to reply to the consultation.
- CPC16-164 To discuss arrangements for Remembrance Sunday.
Cllr Thompson would inform Cllr Whittard of any details. Cllr Whittard to attend.
- CPC16-165 To consider maintenance work:
- Sqoshis: Boundary Wall
 - Rear car park: New security lights, marker for slope, car park signs, fencing
 - Mice in the Village Hall
- The Clerk would price up repairs and maintenance programmes and bring them to a future meeting. The Council asked the Clerk to carry out any remedial work.**
- CPC16-166 To approve payment of Clerk's SLCC membership @ £167 per Annum.
The Council unanimously approved paying for the Clerk's membership.
- CPC16-167 To consider if the Council need to purchase rocksalt or want to receive 5 free 20kg bags.
5 free sacks to be orderd.
- CPC16-168 To receive NCC footpath modification orders.
The Council noted the above information.
- CPC16-169 To consider if the Council needs to re-validate its Ofcom radio licence.
The Council agreed not to renew the Ofcom licence.
- CPC16-170 To receive an update on Christmas Lights purchase.
The clerk reported on the progress the lights purchase.
Proposed by Cllr Whittard seconded by Cllr Adams the Council resolved to purchase additional switches for the Christmas lights at a one off cost.
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CPC16-171 Personnel matters:

- Complaint received from WS Ingham.
The Council made adjustments to a letter proposed by Cllr Whittard and approved for the letter to be sent on behalf of the council with the adjustments made. The Council did not authorise payment of the attached invoice.
- Complaint received that Cemetery left open at night.
Cllr Whittard declared an interest and left the room whilst the Council discussed this item. Cllr Adams chaired during this time.
Cllr Whittard offered for his contact details to be given to the complainants and for him to have a key to the cemetery to lock it up in an emergency. This item to be discussed further at a cemetery Committee Meeting.
- Complaint received from Cllr Whittard about Cllr Sparrow.
The Council resolved to ask Cllr Whittard to take his complaint to the standards board at NSDC in order to allow for a fair impartial hearing of this matter.
- Clarification how much staff time the Council allows for opening and closing of village hall for groups and parties.
The Council decided to discuss this at a Personnel Committee.
- Driving to/from/at work.
The Council decided to discuss this at a Personnel Committee.

CPC16-172 To receive any other correspondence not considered above (for information only).

- My Community – Community Assets Fund
- New councillor training 24 November 2016 at Epperstone
Cllr Whittard to attend.
- ACAS – National Minimum Wage and Living Wage
- MK Illuminations catalogue
- Whitehill External Notice Boards Mini Brochure
- Holocaust Memorial Day 2017

The Council noted the above correspondence.

CPC16-173 To receive Items for Notification to be included on next month's agenda. (for information only).

CPC16-174 To confirm date of next scheduled meeting for Wednesday 9 November 2016 at 19.00.

The date of the next scheduled meeting was confirmed as Wednesday 9 November 2016 at 19.00.

The Chairman called an additional meeting on Wednesday 19 October 2016 at 10.30.

Signed as a true record of that meeting.

Signature: _____ Date: _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

October

CPC16-158

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account	30/09/2016					147,515.36
Lloyds Bank fund	04/07/2016					4,332.92
NatWest S106 Account	30/09/2016					3,718.11
Nat West Reserves	30/09/2016					36,467.04
Total						192,033.43
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
Bank Transfer	Various	Salaries and Wages	Current month	4,410.00	-	4,410.00
Bank Transfer		UKWSL	Waste following month	69.48	13.90	83.38
DD	Monthly	NSDC	Non Dom Rates Cemetery	33.00	-	33.00
DD	Monthly	NSDC	Non Dom Rates Village Hall	56.00	-	56.00
StD	Monthly	NSDC A12401/93306	S+S remit	331.25	-	331.25
Bank Transfer	58	M+C Elliott	Grave digging	560.00	-	560.00
Bank Transfer		Nat West	Bank Charges	17.20	-	17.20
Bank Transfer	00012219	Newark Locksmiths	Replacement Fire Exit Bar	150.00	30.00	180.00
Bank Transfer	0286	Vault Contracts Ltd	Replacement Keypad	99.00	19.80	118.80
Bank Transfer	1126886759	Konica Minolta	Flat rate printer September to December	51.51	10.30	61.81
Bank Transfer	1126996810	Konica Minolta	Printing	13.23	2.65	15.88
DD	4958	Fleet One	Card Fee	2.00	0.40	2.40
DD		Eon	Cemetery Electricity	8.74	0.44	9.18
Bank Transfer		Fleet One	Unleaded Van	35.72	7.14	42.86
		AB Waste	Skip hire	158.33	31.67	190.00
Bank Transfer	42/117	Harrop White, Vallance and Dawson	162 Highfield Road	2,000.00	400.00	2,088.80
			Transfer to Community Deposit Maxi			
Cheque	CPC16-130	Mansfield Building Society	Account	92,515.36	-	92,515.36
		Clipstone/Forest Town Branch Royal				
Cheque	72	British Legion	2 Poppy Wreaths	35.00	-	35.00
Total				100,545.82	516.30	100,750.92

Notes:

* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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