

Minutes of Clipstone Parish Council Meeting held on 14 October 2015 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams	Cllr P Sparrow	Cllr K Weaver
Cllr B Brownley	Cllr D Thompson (Vice Chair)	Cllr R Power
Cllr M Dabbs (Chair)	Cllr R Vilinskis	Cllr D Sparrow

In attendance: The Clerk

Also present: Several members of the public, County Cllr Peck and District Cllr Brooks.

- CPC15-103 Welcome by Chair
Cllr Dabbs welcomed councillors, members of the public and Mrs Pearson, Planner at NSDC.
- CPC15-104 To receive and resolve to approve apologies for absence.
Cllrs Sparrow and Power had sent in apologies. The apologies were approved.
- CPC15-105 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None.
- With the approval of the Council Chairman Dabbs brought forward item CPC15-114, to give Mrs Pearson and members of the public the opportunity to have their say about planning item 15/01153/FULM and then leave.
Mrs Pearson explained the plans and answered questions. She pointed out that she was not able to discuss any ongoing enforcement issues. She assured those present that if conditions attached to the planning application were not met the Enforcement Team would take appropriate action.
- CPC15-106 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None
- CPC15-107 To receive minutes of and any updates with regards to Clipstone Parish Council meetings held on Wednesday 9 September and resolve to sign these as a true record of that meeting.
The Council resolved to sign the minutes as a true record of the meeting 9 September 2015.
- CPC15-108 To receive a report from the County Councillor.
Cllr Peck suggested contacting NSDC and requesting traffic wardens to enforce the car parking at Central Drive. The Zigzag lines outside the school will

become enforceable and the County Council will have a van for that purpose. He reported that the second half of Forest Road was on the list for improvements next financial year. Mansfield Road was only listed for resurfacing in Kings Clipstone but not in Clipstone Village. He reported he had put in another request for a bus route to go to Cavendish Park and had received a request for a mail box. He advised Cllr Thompson that the Highways Department were looking at overhanging hedges on Mansfield Road.

- CPC15-109 To receive a report from the District Councillor.
Cllr Brooks listened to people's comments on the proposed development at Central Drive. She pointed out that she would not be able to comment on any of the observations.
Cllr Thompson reported on the move of the Leisure Centre and District Council offices to new premises.
- CPC15-110 To receive questions and petitions from the public – for information only.
None.
- CPC15-111 To approve payment of first instalment of new cemetery software.
Approved.
- CPC15-112 FINANCE
- a) To approve payments schedule for October 2015 and adjourn the meeting briefly to allow for schedule to be signed if agreed.
The Council approved the Payments Schedule.
 - b) To receive petty cash records.
The Council received the petty cash records.
 - c) To receive bank reconciliations.
The Council received the bank reconciliation.
 - d) To receive receipt and payment report.
The Council received the receipts and payments reports.
 - e) To receive Receipt and Payments over Budget report.
The Council received the Receipts and Payments over Budget Report.
 - f) To consider virements to adjust proposed budget.
No virements report had been presented. Cllr Dabbs invited Cllrs to come forward and engage in some "number crunching"
- CPC15-113 To consider any correspondence and the draft lease in connection with the former Squash and Sauna Club and take any necessary resolutions.
The Council asked the Clerk to write to NSDC and ask if the 50% codicil could be waived if that money were to be spent on community groups.
The Council received email correspondence from Richard Lawrence confirming that NSDC would agree to a rent free period of up to three months.
Proposed by Cllr Brownley seconded by Cllr Sparrow, the Council resolved to pay for a full electrical and gas survey prior to the tenant

starting the lease. The request from the prospective tenant to start work on the premises before a lease was signed was rejected by the Council.

Cllr Sparrow leaves at 20.40.

CPC15-114 To comment on Planning Applications:

- 15/01153/FULM | Change of use from current vehicle sales site to redevelopment of 11 No. houses and 4 No. shop units. | Former Squinting Cat Public House Mansfield Road Clipstone Nottinghamshire NG21 9AB

The Council unanimously resolved to object to the planning application. The development was likely to increase the parking problems in the area, overshadow neighbouring buildings.

15/01500/ADV | Stack Board & 2 flags with poles. | Land At Cavendish Way Clipstone Nottinghamshire .

The Council unanimously resolved to support the planning application.

- 15/01744/FUL | Installation of 50m lattice tower with 3 x 1m diameter transmission dish antennas at 48.5m AGL, 2.4m steel palisade fence and ancillary development | Clipstone 132 11Kv Grid Substation Baulker Lane Clipstone Nottinghamshire NG21 9BG

The Council unanimously resolved to object to the planning application as tower too high.

To receive the following Planning Determination:

- 15/01074/FUL | External alterations and new dropped kerb | Clipstone Squash And Sauna Centre Church Road Clipstone Nottinghamshire NG21 9DL

Application Permitted.

CPC15-115 To receive a grant request from Clipstone Scouts and decide on a possible grant. Deferred from previous meeting.

The Council resolved to pay a £200 grant to Clipstone Scouts.

CPC15-116 To receive a grant request from Girlguiding and decide on a possible grant.

The Council resolved to pay a £200 grant to Clipstone Girlguides.

CPC15-117 To receive a grant request from Clipstone Silverbirds and decide on a possible grant.

The Council resolved to pay a £200 grant to Clipstone Silverbirds.

CPC15-118 To receive update on banking arrangements.

The Clerk reported that she was still waiting for forms to be completed and returned to her. The new signatories would then need to supply their ID to the bank.

CPC15-119 To receive quotes for plumbing work at the village hall.

Only one quote received so far. Cllrs considered it might be wise to take a long term approach and obtain quotes for a new heating system.

- CPC15-120 To receive quotes for replacement/rehanging of doors at S&S Club
None received yet.
- Cllr Thompson leaves.
- CPC15-121 To approve quoted cost of £2500 + VAT for Christmas Lights.
The Council unanimously approved the £2500 +Vat quoted for the installation of Christmas lights.
- CPC15-122 To receive report on Litter Pick proposals.
The Clerk reported that she had had a meeting with the proposer but things had to be put on hold due to personal circumstances of the proposer.
- CPC15-123 To receive request to rent out Village Hall on Christmas Day and decide if special conditions apply.
The Council resolved that staff should receive double pay for working Christmas Day. The hire charge was agreed to be £25 per hour plus £7 opening charge on Christmas Day.
- CPC15-124 To consider attending Councillor Training on Budgeting Monday 9th November 10-00-13.00 at Ollerton. £25 per delegate.
To be circulated by e-mail to all councillors.
- CPC15-125 To Nominate delegate to attend NALC AGM Wednesday 18/11/2015 from 19.30 at Epperstone. Deferred from previous meeting.
To be circulated by e-mail to all councillors.
- CPC15-126 To sign Direct Debit Form for Texaco Card again as original got lost in transit.
Signed at the meeting.
- CPC15-127 To receive decision notices on Footpaths in Clipstone.
The Council received the notices.
- CPC15-128 To receive report on NSDC Parish Conference 05/10/2015.
Deferred to next meeting.
- CPC15-129 To receive correspondence with regards to 162 Highfields Road.
Deferred to next meeting.
- CPC15-130 To note the requirement to register with the Information Commissioner's Office.
Deferred to next meeting.
- CPC15-131 To consider working parties to review internal documents and bring them in line with recent legislation.
To circulate to all members.
- CPC15-132 To note the staging date for Auto Enrolment of 01 November 2016 and consider how to meet the legal requirements for Auto Enrolment.
The Clerk reminded the Council that it would need to approve a

pension scheme for its workers and factor pension payments into the next budget.

- CPC15-133 To confirm arrangements for Remembrance Sunday.
Cllr Brownley and Cllr Dabbs to attend. Cllr Dabbs to take the wreath.
- CPC15-134 To agree working parties for internal governance review and 3 year plan
To circulate to all members.
- CPC15-135 To receive enquiry from member of the public with regards to resurfacing Mansfield Road.
- CPC15-136 To consider go-cart parties and terms of let.
It was suggested to invite Go-Cart Parties to the council prior to one Council meeting.
- CPC15-137 Approve expenditure for Legionella Testing
The Council approved £350 +VAT expenditure on Legionella Testing for Village Hall.
- CPC15-138 Receive report on Clipstone litter bins and consider additional bins.
Deferred.
- CPC15-139 To consider any grit salt and grit bin purchases.
The Council agreed to purchase 2 tons of salt and one blue grit bin at a cost of £260.
- CPC15-140 To receive any other correspondence not considered above (for information only).
 - RSN – Newsletter
 - Neighbourhood Watch alerts
 - Centre Parks Events
 - Rural Crime Initiatives
 - Lloyds Bank changed terms
 - Hucknall Jobs Fair
 - Plan Review Consultation Events
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- CPC15-141 To receive items for Notification. (for information only).
- CPC15-142 To confirm date of next meeting. 11 November 2015 at 19.00

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN October meeting

CPC 15-1126

CASH POSITION BEFORE ANY PAYMENTS ARE MADE		£
NatWest Current Account 29/09/15		68,871.19
Lloyds Bank Fund 01/01/2015		4,332.92
NatWest E105 Account 29/07/15 Sheet 13		2,193.38
Nat West Reverses		36,442.56
October 2015 Total		111,830.02

BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
Bacs	8552	Mick Daley	Grave Digging 21/08/15	130.00	-	130.00
Bacs	8551	Mansfield Garden Machinery	Strimmer Head	16.52	1.67	18.19
Bacs	14/09/2015	Eon	SBS Electricity	11.78	1.58	13.36
	14/09/2015	Grant Thornton	External Audit	400.00	83.00	483.00
	14/09/2015	County Supplies	Office Supplies	1.02	0.32	1.34
	DD 16/09/15	Eon	Electricity Cemetery	0.75	0.46	1.21
	DD 16/09/15	UK Fuel	Annual charge	30.00	6.00	36.00
	DD 16/10/15	Eon	Electricity Cemetery	9.71	0.44	10.15
	DD 30/09/2015	Nat West	Account Fees	19.80	-	19.80
	DD15/09/15	Eon	Electricity VH	115.14	5.81	120.95
	DD24/09/15	BT	Telephone and Internet	61.71	16.35	78.06
DD	Monthly	NSDC	Nun Don Rates Cemetery November	33.00	-	33.00
DD	Monthly	NSDC	Non Don Rates Village Hall November	56.00	-	56.00
		Vault Contracts	Alarm Maintenance S+S	90.00	16.30	106.30
		Konka	Hire contract	5.51	10.30	15.81
		Mick Daley	grave Digging 28/09/15	130.00	-	130.00
		Konka	copying	13.10	2.52	15.62
		A90 LTD	1st Instalment Cemetery Software	345.00	69.00	414.00
		JKWSL	Waste VH	53.54	12.75	66.29
		Eon	SBS Electricity	11.71	1.56	13.27
		County Supplies	Kitchen Equipment	29.95	5.99	35.94
		Salaries and Wages	October	3,972.39	-	3,972.39
		UTS	Christmas Lights	2,400.00	416.67	2,816.67
		Royal British Legion	Poppy Wreath	35.00	-	35.00
		S.L.C.	Annual Membership	157.00	-	157.00
cheque	6658	B Boyer Cash	Petty Cash Top Up	100.00	-	100.00
		Salaries and Wages	October	3,975.00	-	3,975.00
		P.R.R. Roofing	Repairs to SBS Club Roof	290.00	-	290.00
Total				12,676.46	847.15	13,523.61

Notes:
 Gross wage queries not including holidays, working 2 fortnightly paydays
 Items marked yellow represent late additions to schedule.

Authorized Signatory 1	Authorized Signatory 2	Date
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