

Minutes of the Clipstone Parish Council Meeting held on 18 December 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

| Members Present | Members Present | Members Absent |
|-----------------|-----------------|------------------|
| Cllr G Adams | Cllr C Wigman | Cllr D Thompson |
| Cllr S Bishop | Cllr JC Wigman | Cllr MG Whittard |
| Cllr B Brownley | | Cllr K Beresford |
| Cllr R Clarey | | |

In attendance: The Clerk

Also present: Cllr Peck and members of the public.

Frequently used abbreviations:

CPC Clipstone Parish Council
 LPA Local Planning Authority
 NCC Nottinghamshire County Council
 NSDC Newark and Sherwood District Council

Proposed by Cllr Clarey and seconded by Cllr JC Wigman, in the absence of both the Chairman and the Vice-chairman the Council elected Cllr C Wigman to chair this meeting.

CPC17-512 To receive apologies for absence from Clipstone Parish Council members.

The Council had received apologies for absence from Cllrs Beresford, Thompson and Whittard. The Council approved the reasons for absence provided by Cllrs Whittard and Thompson.

CPC17-513 To receive questions and petitions from the public – for information only.

None

CPC17-514 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

None

CPC17-515 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

None

CPC17-516 To receive minutes of previous Clipstone Parish Council meeting and resolve to sign these as a true record of that meeting.

Proposed by

CPC17-517 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only)

CPC17-518 To receive a report from the County and District Councillors

Cllr Brooks reported that Newark and Sherwood homes was looking for yet another site to develop for housing in Clipstone.

She informed the Council that NSDC Chief Executive officer was leaving.

She talked about recent reports that Newark and Sherwood District is one of the worst nationwide for social mobility. On the other hand the district had one of the lowest numbers of rough sleepers in the country.

Cllr Peacock asked for any planning comments regarding recent developments on Cavendish Park to be forwarded to him so he could take them up on the Council's behalf.

Cllr Peck reported that rural bus routes were subsidised with £2.5 million by NCC. He had requested a bus shelter to be installed near Station Road. Repairs on Central Drive were due to be carried out in January, weather permitting.

He had donated £250 to the Cricket Club.

Cllr Peck complemented the community on the lights switch-on event.

CPC17-519

PLANNING:

To comment on planning applications:

- 17/02051/RMAM | Submission of Reserved Matters pursuant to Conditions 1 and 2 of outline planning permission 13/00458/OUTM for the erection of 100 dwellings (Renewal of extant planning permission 09/01136/OUTM - for the erection of up to 100 Residential Units, Structural Landscaping, Open Space Provision and Access Roads) | Land West Of Waterfield Way Clipstone Nottinghamshire

Proposed by Cllr Brownley seconded by Cllr JC Wigman the Council resolved not to support the application for infrastructure and environmental reasons.

- 17/02170/FUL | Householder application for the demolition of existing garage and erection of a double garage. Erection of two storey and single storey extension to the rear and single storey extension to the side of the dwelling | 36 Highfield Road Clipstone Nottinghamshire NG21 9ER

Proposed by Cllr Brownley seconded by Cllr JC Wigman, the Council resolved to support the application without comment.

To receive the following planning decisions:

- 16/00139/RMAM | Reserved Matters Application for Residential development of 161 dwellings and associated parking, garages, roads, sewers and open space | Bluebell Wood Lane Phase II Clipstone Nottinghamshire – **Permitted**

The Council noted the planning decision.

CPC17-520

To receive an update of the Assets Committee Meeting 18 December and/or a report from the Chairman of the committee.

The Council noted the report from the Assets Committee, in particular the planned changes to the Village Hall Hire Terms and Conditions from march 2018. It also noted the planned Events Working Party Meeting 10 January 2017.

CPC17-521

To receive an update of the Personnel Committee Meeting 04 December and/or a report from the Chairman of the committee.

The Council noted the report from the Personnel Committee, in particular the resolution to increase the wages of parish workers and the senior parish worker by 5% from 1 April 2018.

- CPC17-522 To receive an update by the Clerk on the Data Protection Training attended. The Council noted the update by the clerk and requested further information.
- CPC17-523 To consider setting up a Community Action Group working party and agree its terms of reference.
As Cllr Beresford, who had requested this item, was not present, the Council decided to defer to a later date.
- CPC17-524 To consider setting up a Neighbourhood Watch scheme in Clipstone Parish to tackle anti-social behaviour, vandalism and petty crime.
As Cllr Beresford, who had requested this item, was not present, the Council decided to defer to a later date.
- CPC17-525 To consider contributing £260 towards the cost of electrical installation at **Clipstone Welfare Social Club for the Christmas event. (S Bishop)**
Proposed by Cllr JC Wigman seconded by Cllr Brownley, the Council resolved to donate £260.00 to Clipstone Miners Welfare Social Club for the cost of electrical installation .
- CPC17-526 Finance
- a) To receive the Payments and Receipts report for November.
The Council received and noted the Payments and Receipts reports.
 - b) To receive the bank reconciliation for November.
The Council received and noted the bank reconciliations.
 - c) To receive the payments/receipts over budget report.
The Council received and noted the payments and receipts over budget reports.
 - d) To consider approval of any additional payments received on the day.
Proposed by Cllr Brownley seconded by Cllr Clarey, the Council approved the additional payments to Trade Card UK.
 - e) To approve the payment schedule for December/January and sign it and any cheques thus authorised.
Proposed by Cllr Brownley seconded by Cllr Clarey, the Council approved the Council approved the payment schedule.
- CPC17-527 To receive the notification of external auditor appointments for the 2017/18 financial year and note the revised fees.
The Council noted the correspondence.
- CPC17-528 To determine the scope of the internal audit required.
The Council resolved to use the Internal Audit Check List as published on the Nottinghamshire Association of Local Council's website to define the scope of the internal audit. The Clerk would contact auditors from the list supplied by NottsALC.
- CPC17-529 To identify any project that might fit the LIS specifications so an application can be submitted by the January deadline.

The Council resolved to apply for new notice boards in the cemetery, on Cavendish and outside the CO-OP. The boards should be in a similar style to that outside the village hall.

CPC17-530 To decide who should attend the Planning Training offered by NSDC on Monday 22 January 2018 at 2pm. At Castle House.

The Council resolved that Cllr Clarey and the Clerk would be attending.

CPC17-531 To receive a quotations/estimates from estate agents. The Council had only received one quotations thus far. More quotations were needed.

CPC17-532 To note any other correspondence not considered above (for information only).

- NCC – (Mansfield Woodhouse Footpath No. 58) Modification Order 2016
- NatWest – Complaint resolution
- NALC – Legal Topic notes on GDPR
- Nottinghamshire Minerals Plan Proposal
- Policy Templates
- Road Closure Notices Central Drive, Clipstone for its whole length and Kings Clipstone
- ICO registration Certificate

The Council noted the above correspondence.

CPC17-533 To receive Items for Notification to be included on next month's agenda. (for information only).

CPC17-534 To confirm date of next scheduled meeting for Wednesday **24 January 2018** at 19.00.

The meeting closed at approximately 20.55.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

December

CPC17-526e)

| CASH POSITION BEFORE ANY PAYMENTS ARE MADE | | | | | | | £ | | |
|--|--------------|----------------------------------|----------------------------------|-----------|-------|----------|-------------------|---------------|------------------|
| NatWest Current Account | | 30-Nov | | | | | 108,715.37 | | |
| NatWest Reserves 1 | | 30-Nov | | | | | 40,192.72 | | |
| Total | | | | | | | 148,908.09 | | |
| BILLS FOR PAYMENT | | | | | | | | | |
| Method | Ref | Supplier | Description | Excl. Vat | VAT | Total | | | |
| DD | December | NSDC | Non-Dom Cemetary^ | 36.00 | - | 36.00 | | | |
| DD | December | NSDC | Non-Dom Village Hall^ | 295.00 | - | 295.00 | | | |
| STO | December | NSDC | 50% Share Squash and Sauna Rent^ | 331.25 | - | 331.25 | | | |
| Bacs | December | various | Salaries and Wages* | 4,500.00 | - | 4,500.00 | | | |
| Bacs | CPC17-5002a) | Miner's Welfare Community Trust | Play Park grant | 6,000.00 | - | 6,000.00 | | | |
| Bacs | CPC17-5002b) | Clipstone Youth Club | running cost grant | 2,000.00 | - | 2,000.00 | | | |
| Bacs | CPC17-5002c) | Clipstone Football Club | running cost grant | 500.00 | - | 500.00 | | | |
| Bacs | CPC17-5002d) | Clipstone Welfare Colts | Defib Safe | 495.00 | - | 495.00 | | | |
| Bacs | CPC17-5002e) | Clipstone Allotments association | Little Diggers Project | 200.00 | - | 200.00 | | | |
| Bacs | November | | HMRC PAYE/Nics | 655.48 | - | 655.48 | | | |
| Bacs | 6067 | DCR | Lights and PAT | 342.67 | 68.53 | 411.20 | | | |
| DD | November | Nat West | Bank Charges | 33.41 | - | 33.41 | | | |
| DD | 999181745 | British Gas | Electricity Cemetary | 10.37 | - | 10.37 | | | |
| Bacs | | NALC | Councillor Training | 30.00 | - | 30.00 | | | |
| Bacs | SU1629058 | County Supplies | Office Equipment | 117.00 | 23.48 | 140.48 | | | |
| Bacs | SU1628746 | County Supplies | Office and Caretaking supplies | 51.36 | 10.27 | 61.63 | | | |
| Bacs | SU1629057 | County Supplies | Office Equipment | 21.60 | 4.32 | 25.92 | | | |
| Bacs | 764181 | LVC | Viper Repair | 124.00 | 24.80 | 148.80 | | | |
| Bacs | 5894 | DCR | Inspection | 180.00 | 36.00 | 216.00 | | | |
| DD | 981244397 | British Gas | VH Electricity | 265.16 | 13.25 | 278.41 | | | |
| DD | 4101239939 | NSDC | Non-Dom Former Health Centre | 3,437.15 | - | 3,437.15 | | | |
| Bacs | | 49 M+C Elliott | Grave Digiog | 520.00 | - | 520.00 | | | |
| Pockit | 2017-18 | DVLA | Road Tax | 240.00 | - | 240.00 | | | |
| DD | 9817 | UK Fuels | Mowing Fuel | 39.18 | 7.83 | 47.01 | | | |
| Bacs | 0840488866 | Trade Card UK | Exit Signs | 19.98 | 4.00 | 23.98 | | | |
| Bacs | 0841013020 | Trade Card UK | Emergency Rotary Hand Bell | 87.48 | 17.49 | 104.97 | | | |
| Bacs | 08421866093 | Trade Card UK | Paints | 71.20 | 14.22 | 85.42 | | | |
| Bacs | 0842529934 | Trade Card UK | repairs +paint | 16.32 | 3.32 | 19.64 | | | |
| Total | | | | | | | 20,619.61 | 227.51 | 20,847.12 |

Notes:

* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

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