

## Minutes of the Clipstone Parish Council Meeting held on 22 November 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

| Members Present  | Members Present | Members Absent   |
|------------------|-----------------|------------------|
| Cllr K Beresford |                 | Cllr G Adams     |
| Cllr B Brownley  |                 | Cllr D Thompson  |
| Cllr R Clarey    |                 | Cllr MG Whittard |
| Cllr C Wigman    |                 | Cllr JC Wigman   |

In attendance: The Clerk

Also present: Cllr Peck and members of the public.

Frequently used abbreviations:

|      |                                      |
|------|--------------------------------------|
| CPC  | Clipstone Parish Council             |
| LPA  | Local Planning Authority             |
| NCC  | Nottinghamshire County Council       |
| NSDC | Newark and Sherwood District Council |

- CPC17-488** To receive apologies for absence from Clipstone Parish Council members.  
**The Council received apologies from Cllrs Adams and JC Wigman. The Council approved their apologies and the reasons given.**
- CPC17-489** To receive questions and petitions from the public – for information only.  
A member of the Clipstone Colliery Regeneration Group reported that the group had been able to secure a six figure grant. The group were now looking into setting up project management, good governance and getting surveys and drawings done. She explained that the structural survey had been put back due to inclement weather.
- CPC17-490** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.  
**Cllr Clarey declared a non-disclosable interest in items under CPC17-502.**
- CPC17-491** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.  
**None.**
- CPC17-492** To receive minutes of previous Clipstone Parish Council meeting and resolve to sign these as a true record of that meeting.  
**The Council received the minutes of the meeting 25 October 2017 and resolved to sign these as a true record.**
- CPC17-493** To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda (for information only).  
**None.**
- CPC17-494** To receive a report from the County and District Councillors  
Cllr Peck gave apologies for Cllrs Brooks and Peacock.

He reported that he had donated £200 to the Cricket Club and £600 to the Scouts from his funds.

The Highways interim capital programme was being discussed and he was hopeful that the Mansfield side of Mansfield Road would be resurfaced and that Central drive would receive extensive patching.

He was still pursuing the pavements to be done.

**CPC17-495**

PLANNING:

To comment on planning applications:

- **NONE**

To receive the following planning decisions:

- 17/01732/ADV | Shop logo and name on windows x2. Each window frosted x3. name and details on door in frosting. Shop name on sign above door. | Clipstone Village Post Office 129 Mansfield Road Clipstone Mansfield Nottinghamshire NG21 9AA - **Permitted**
- 17/01768/FUL | Householder application for single storey rear kitchen extension | 5 First Avenue Clipstone NG21 9DA- **Permitted**

**The Council noted the planning decisions made.**

**CPC17-496**

To consider adding a Chairman's allowance to the following year's budget and determine its amount and terms of usage.

**Proposed by Cllr Beresford seconded by Cllr Clarey the Council resolved to add a £500 Chairman's allowance to the annual budget. This allowance would be spent as and when required.**

**CPC17-497**

To receive an update of the Assets Committee Meeting 20 November and a report from the Chairman of the committee.

**The meeting had been cancelled.**

**CPC17-498**

Finance

- To receive the Payments and Receipts report for October.

**The Council received the Payments and Receipts reports for October.**

- To receive the bank reconciliation for October.

**The Council received the bank reconciliation for October.**

- To receive the payments/receipts over budget report.

**The Council received the Payments and receipts over budget report.**

- To consider approval of any additional payments received on the day.

**The Council approved payment of the additional invoiced received since circulating the schedule.**

- To approve the payment schedule for November/December and sign it and any cheques thus authorised.

**The Council did not approve a £10.00 deposit refund. Proposed by Cllr Beresford seconded by Cllr Clarey the Council approved all other payments listed on the updated schedule.**

**CPC17-499**

To agree that funds should be transferred to Mansfield Building Society Community Deposit Maxi Account and agree the sum to be transferred.

**The Council unanimously resolved to transfer £62,700 to the Mansfield**

- CPC17-500** **Building Society Community Deposit Maxi Account.**  
To consider approval of a travel allowance policy for councillors.  
**Proposed by Cllr Clarey seconded by Cllr Brownley the Council adopted the draft travel allowance policy.**
- CPC17-501** To consider if Cllr Beresford should attend the "Inspiring Rural Communities Together Conference 2017" by the Plunket Foundation and what, if any, expenses should be paid pursuant LGA1972 s174.  
**Proposed by Cllr Wigman seconded by Cllr Brownley the Council approved Cllr Beresford's attendance of the "Inspiring Rural Communities Together Conference 2017" and approved the payment of travel allowance in relation to this event.**
- CPC17-502** To receive The following grant applications:  
Cllr Clarey declared a non-disclosable interest in the grant applications in as much as he was a trustee of the Clipstone Miner's Welfare. The council permitted him to remain in the room and explain the applications presented and answer questions. Cllr Clarey abstained from voting on any of the items under CPC17-502.  
The Clerk explained that there were insufficient funds in the "Donations" budget code to cover the proposed grants, however, funds could be vired from the "Community and Health centre Project" budget code to cover these if the Council chose to award the grants..
- a) Clipstone Miner's Welfare Community Trust - £6000 towards Play Park  
**Proposed by Cllr Wigman seconded by Cllr Brownley the Council resolved to award Clipstone Miner's Welfare Community Trust a £6000 grant towards the Play Park. (Local Government (Miscellaneous Provisions) Act 1976, s.19 (3))**
  - b) Clipstone Miner's Welfare - £2000 Clipstone Youth Club running costs  
**Proposed by Cllr Brownley seconded by Cllr Beresford the Council resolved to award Clipstone Miner's Welfare Community Trust a £2000 grant towards the running costs of the Youth Club. (Local Government (Miscellaneous Provisions) Act 1976, s.19 (3))**
  - c) Clipstone Football Club - £500 Running cost for club  
**Proposed by Cllr Beresford seconded by Cllr Wigman the Council resolved to award Clipstone Miner's Welfare Community Trust a £500 grant towards the running costs of the football club. (Local Government (Miscellaneous Provisions) Act 1976, s.19 (3))**
  - d) Clipstone Welfare Colts – 605.94 Defib Safe (defibrillator housing)  
**Proposed by Cllr Wigman seconded by Cllr Beresford the Council resolved to award Clipstone Miner's Welfare Community Trust a £495 grant towards the defibrillator safe. (Public Health Act 1936 s.234)**
  - e) Clipstone Allotments Association - £200 Little Diggers  
**Proposed by Cllr Wigman seconded by Cllr Brownley the Council resolved to award Clipstone Allotments Association a £200 grant towards the cost of running the Little Diggers Project. (Local Government (Miscellaneous Provisions) Act 1976, s.19 (3))**

- CPC17-503** To consider who, if any, should attend the Conference for Parish and Town Councils, Tuesday 12 December 5.30 pm to 8.30 pm, Nottinghamshire County Council, County Hall, West Bridgford NG2 7QP on the Council's behalf.  
**Cllrs Beresford and Clarey agreed to attend.**
- CPC17-504** To receive a written report from B Adams, Business manager Community Safety At NSDC about public CCTV in Clipstone.  
**None received.**
- CPC17-505** To receive an update from the Neighbourhood Development Plan Steering Group meeting 26 October 2017.  
**None.**
- CPC17-506** To receive a consultation regarding the introduction of a mixed crew fire service at Ashfield and Retford Fire Stations.  
**No comment.**
- CPC17-507** To consider applications for co-option to the Council received and appoint a co-opted councillor.  
To briefly adjourn the meeting for relevant paperwork to be signed.  
**The Council considered the applications received. In an open ballot Mr Stephen Bishop was unanimously elected to be co-opted onto the Council. He signed his declaration of acceptance of office form witnessed by the clerk and received an introduction pack.**
- CPC17-508** To consider a reply to the Nottinghamshire Minerals Local Plan Issues and Options Consultation.  
**No comment.**
- CPC17-509** To note any other correspondence not considered above (for information only).
  - The Beat
  - Council Matters – Winter Edition
  - NALC Legal Briefing LO-17
  - Nottingham Hospice – Light up a Night
  - Parish Council Bonfire**The Council noted the above correspondence.**
- CPC17-510** To receive Items for Notification to be included on next month's agenda. (for information only).
  - To consider a contribution to a Pam Whitehead memorial bench.
- CPC17-511** To confirm date of next scheduled meeting for Wednesday **20 December 2017** at 19.00.  
**The Council confirmed the date of the next scheduled meeting as 20 December 2017 at 19.00.**

Signed as a true record of that meeting.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

| FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN      |             | November         |                                               | CPC17-498f       |                   |                  |
|---------------------------------------------------|-------------|------------------|-----------------------------------------------|------------------|-------------------|------------------|
| <b>CASH POSITION BEFORE ANY PAYMENTS ARE MADE</b> |             |                  |                                               |                  |                   |                  |
|                                                   |             |                  |                                               |                  | <b>£</b>          |                  |
| NatWest Current Account                           | 31-Oct      |                  |                                               |                  | <b>117,401.57</b> |                  |
| NatWest Reserves 1                                | 31-Oct      |                  |                                               |                  | <b>40,191.33</b>  |                  |
| Nat West Reserves 2                               | 31-Oct      |                  |                                               |                  | <b>0.00</b>       |                  |
| <b>Total</b>                                      |             |                  |                                               |                  | <b>157,592.90</b> |                  |
| <b>BILLS FOR PAYMENT</b>                          |             |                  |                                               |                  |                   |                  |
| <b>Method</b>                                     | <b>Ref</b>  | <b>Supplier</b>  | <b>Description</b>                            | <b>Excl. Vat</b> | <b>VAT</b>        | <b>Total</b>     |
| DD                                                | November    | NSDC             | Non-Dom Cemetery^                             | 36.00            | -                 | 36.00            |
| DD                                                | November    | NSDC             | Non-Dom Village Hall^                         | 295.00           | -                 | 295.00           |
| DD                                                | November    | NSDC             | Non-Dom Former Health Center^                 | 930.00           | -                 | 930.00           |
| STO                                               | November    | NSDC             | 50% Share Squash and Sauna Rent^              | 331.25           | -                 | 331.25           |
| Bacs                                              | November    | various          | Salaries and Wages*                           | 4,500.00         | -                 | 4,500.00         |
| Bacs                                              | TBA         | Pockdt Card      | (Transfer FR 5.5 c) Christmas*                | 670.00           | -                 | 670.00           |
| Bacs                                              | 31.10.17    | D Streets        | Repair Hot Water Supply                       | 380.00           | -                 | 380.00           |
| Bacs                                              | 42          | M+C Elliott      | Grave Digging                                 | 520.00           | -                 | 520.00           |
| DD                                                | 998183173   | British Gas      | VH Gas August to November                     | 207.02           | 10.35             | 217.37           |
| Bacs                                              | OUT-33884   | AB Waste         | Cemetery Skip*                                | 165.00           | 33.00             | 198.00           |
| Bacs                                              | 1133825439  | Konica           | Printing                                      | 14.07            | 2.81              | 16.88            |
| Bacs                                              | SU1623939   | NCC Supplies     | Lockers                                       | 164.50           | 32.90             | 197.40           |
| DD                                                | October     | Smart Pension    | Pension contributions                         | 38.04            | -                 | 38.04            |
| DD                                                |             | Account Fees     |                                               | 22.03            | -                 | 22.03            |
| Cheque                                            | 006763      | Poppy Appeal     | Poppy Wreath                                  | 38.50            | -                 | 38.50            |
| Bacs/cheque                                       |             | Gillott          | Refund - cancelled charity coffee             | 10.00            | -                 | 10.00            |
| Bacs                                              | SU1624303   | NCC Supplies     | VH consumables                                | 67.38            | 13.48             | 80.86            |
| Bacs                                              |             | Zurich Insurance | Re-evaluation                                 | 230.91           | -                 | 230.91           |
| Bacs                                              | TBA         | Pockdt Card      | (Transfer FR 5.5 c) Van Brakes*               | 439.67           | 87.93             | 527.60           |
| Bacs                                              | 1134138758  | Konica           | Printer Hire                                  | 73.65            | 14.73             | 88.38            |
| Bacs                                              | 0830735615  | Trade UK         | Fire Ext signs                                | 49.94            | 9.99              | 59.93            |
| DD                                                | 9241        | UK Fuels         | Diesel and Petrol*                            | 90.69            | 18.14             | 108.83           |
| DD                                                | INV00764958 | Water Plus       | August to November                            | 110.12           | -                 | 110.12           |
| BACS                                              |             | NALC             | New Councillor Training, 17th January         | 30.00            | -                 | 30.00            |
| BACS                                              | 911117      | LITE             | Installation, dismantling and storage of fest | 4,025.00         | 805.00            | 4,830.00         |
| DD                                                | M008U3      | BT               | Telephone and Broadband                       | 53.15            | 10.63             | 63.78            |
| <b>Total</b>                                      |             |                  |                                               | <b>13,491.92</b> | <b>1,038.96</b>   | <b>14,530.88</b> |

**Notes:**

\* Approximate amounts

^ Regular monthly payments

\* Already made

TBA Transfer between accounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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