

## Minutes of the Clipstone Parish Council Meeting held on 24 July 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Aldridge	Cllr P Greenwood	
Cllr J Beresford	Cllr A Thompson	
Cllr K Beresford	Cllr C Wigman	
Cllr R Beresford	Cllr JC Wigman	
Cllr R Clarey		

In attendance: The Clerk

Also present: County councillor Peck, District Councillor Carlton

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC19-109	To receive and resolve to approve apologies for absence. <b>There were none.</b>
CPC19-110	To receive questions and petitions from the public – for information only. <b>There were none.</b>
CPC19-111	To receive a report from the County and District Councillors Cllr Peck reported that Nottinghamshire County Council would shortly be consulting regarding a change in policy with regards to the management of verges with a view of turning them into wildflower habitats. He stated that he supports a petition by NSDC Cllr Brown about the state of the roads in Clipstone. He described how he has been pushing to have various roads in Clipstone resurfaced. Cllr Carlton reported that NSDC had resolved to declare a climate emergency, this would lead to carbon neutral targets, higher recycling rates etc. He said that a litter pick had been organised in Clipstone for the 28 <sup>th</sup> July at 10.00 am. Details would be on the Facebook page.
CPC19-112	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. <b>There were none.</b>
CPC19-113	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. <b>There were none.</b>
CPC19-114	To receive minutes of previous Clipstone Parish Council meeting and sign these as a true record of those meetings. <b>The Council stated that Cllrs Greenwood and JC Wigman had both been absent and had given their apologies, the minutes would be changed to reflect this. Subject to these changes the minutes were</b>

	<b>approved as a true record and would be signed once the amended copy was available.</b>
CPC19-115	To receive a report from the chairman of the Assets Committee and approve £12,500 expenditure for professional services of an architect as recommended by the assets committee. The Council received the aural report of the Assets Committee Chairman Cllr Clarey. <b>The Council resolved to authorise the £12,950 expenditure to have plans drawn by an architect to facilitate the further planning of a move to the Miners Welfare building. This expenditure was to be taken from earmarked capital reserves.</b>
CPC19-116	To approve the purchase of 17 floor-mounted Derby steel litter bins in red (RAL 3020) (16 slimline, one double slimline) at a total cost of £ 3513 + VAT, plus an additional cost for vinyl stickers with logo yet to be confirmed. <b>The Council resolved to approve the purchase of 17 floor mounted steel litter bins to be installed by NSDC throughout Clipstone parish at a cost of £3,513 + VAT. This expenditure was to be taken from capital reserves.</b>
CPC19-117	To consider an application for grant funding from a) Clipstone Events Group - £2000 <b>Cllr Beresford declared a non-pecuniary interest as a member of the group and abstained from voting.</b> <b>The clerk explained that the Council had already approved grant payments exceeding the Council's total grants budget and that this grant could only be paid if savings were made elsewhere. And budgets vired. The clerk explained that at 30 June 2019 the Council's actual and committed expenditure, including the £30,000 grant awarded to the Youth Club, came to 41.6% of the overall budget. The additional £2,000 could therefore be found through virements.</b> <b>The Council resolved to grant the Clipstone Events Group a grant for £2,000 for the running of events in Clipstone, primarily the Christmas lights switch on, subject to successful virements between accounts as directed by the clerk.</b>
CPC19-118	To receive a verbal report of a liaison meeting with Youth Club leaders and members. <b>The Council received a detailed report from Cllr R Beresford. Some of the items mentioned could probably be implemented quickly and at low cost. Others would be more elaborate projects.</b> <b>The Council asked Cllr R Beresford to relay to the Youth Club leaders and members that the Council is supportive of the idea in principle and that it would like to establish a Working Party comprising young people and adults that that would do the necessary research and public engagement.</b>
CPC19-119	To review the council's general insurance.

	<p><b>The Council reviewed the general insurance. It was pointed out that the leased printer was not listed on the assets register and thus would not be included in the sum insured.</b></p> <p><b>The Clerk explained that she had already contacted Zurich Insurance as some of their estimates had not reflected the actual assets in the register. She had been informed that the adjustment would amount to just under £50.</b></p> <p><b>The Council resolved to approve the additional insurance payment for the adjustments as presented. The clerk would make enquiries as to the value of the printer and add it to the insurance.</b></p>
CPC19-120	<p>To consider two items for discussion proposed by Cllr. Greenwood:</p> <ul style="list-style-type: none"> <li>• Pelican / Zebra crossings to be placed on Mansfield Rd at the Greendale end of the village..</li> <li>• The erection of signage in Cavendish / Kingsacre / Klyppr / Persimmon, as well as the wider village for instance: Home Zone with Children Playing or 10mph ring and a white square underneath showing the words, 'Children at Play'</li> </ul> <p><b>The Council resolved to request from the Highways authority a Pelican or Zebra crossing on Mansfield Road at the Greendale end of the village and to declare the purely residential roads on Cavendish estate "home zones" with a 10mph speed limit.</b></p>
CPC19-121	<p>Finance</p> <ol style="list-style-type: none"> <li>To receive the Payments and Receipts report for June.</li> <li>To receive the payments/receipts over budget report.</li> <li>To approve the payment schedule for July/August and sign it.</li> </ol> <p><b>The Council received the payments and receipts report for June and the quarterly bank reconciliation which was verified by Cllr C Wigman. The Council received the payments/receipts over budget report up to the end of June.</b></p> <p><b>The Council approved the payment schedule for July/August.</b></p>
CPC19-122	<p>To consider replies to Newark and Sherwood District Council Consultation Local Development Framework Plan Review – Allocations and Development Management Issues Paper Consultation.</p> <p><b>The Council decided not to comment.</b></p>
CPC19-123	<p>Planning:</p> <p>To consider the following planning application:</p> <ul style="list-style-type: none"> <li>• 19/01285/FUL   Create 8 units of off-road parking for former Squash and Sauna Centre with associated land scaping.   Former Squash And Sauna Centre Church Road Clipstone Village NG21 9DF</li> </ul> <p><b>The Council supports the application.</b></p> <p>To note the following planning decision:</p> <ul style="list-style-type: none"> <li>• 19/00490/FUL   Proposed Local Centre including retail units, car parking, service yard and new site entrance   Land Off Cavendish Way Clipstone Nottinghamshire – <b>application approved.</b></li> </ul>

CPC19-124	To consider providing email addresses for all councillors linked to the council's domain as recommended by SLCC and NALC to comply with GDPR, move the council's main email address to a similar format (i.e. <a href="mailto:clerk@clipstoneparishcouncil.co.uk">clerk@clipstoneparishcouncil.co.uk</a> ) at an additional cost of £9.40 per annum. <b>Queries were raised if the additional cost could indeed be just £9.40 per annum. The Clerk would make further enquiries. Subject to the charge being no more than £9.40 for 10 additional accounts, the clerk would obtain the additional email addresses.</b>
CPC19-125	To receive the following correspondence: <ul style="list-style-type: none"> <li>• The Pension Regulator – duty to re-declare</li> <li>• NALC – Personnel News – When key personnel leaves unexpectedly</li> </ul> <b>The Council noted the above correspondence.</b>
CPC19-126	To receive Items for Notification to be included on next meeting's agenda. (for information only). <b>There were none.</b>
CPC19-127	To confirm date of next scheduled meeting for Wednesday 28 August 2019. <b>The Council confirmed the date of the next meeting as 28 August at 19.00.</b>

**Signed as a true record of that meeting.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## 2019-20 Payment Schedule July 19

## FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

July

CPC19-121c)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£	
NatWest Current Account		30-Jun				131,297.08	
NatWest Current Reserves		30-Jun				48,960.17	
					<b>Total</b>	<b>180,257.25</b>	
BILLS FOR PAYMENT							
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total	
	STO	NSDC	Rent share	331.25	-	331.25	
	DD 4101023877	NSDC	Non-Dom current month cemetery	45.00	-	45.00	
	DD 4101231278	NSDC	Non-Dom current month Village Hall	333.00	-	333.00	
BACS		Salaries and Wages*	Approximate amount	5,500.00	-	5,500.00	
BACS	2965412	Doctoremote	Domain	6.99	-	6.99	
BACS	3143947	Doctoremote	Webhosting	35.58	-	35.58	
DD		UK Fuels	Fuel	61.04	12.21	73.25	
BACS	38204678	Zurich Insurance	General Insurance	2,552.01	-	2,552.01	
BACS	37UG015-002	Parish Online	Subscription	80.00	16.00	96.00	
BACS	480	Mansfield Machinery	repairs	44.84	8.96	53.80	
DD	MO283C	BT	Internet and Phone June	39.85	7.97	47.82	
BACS	491	Mansfield Machinery	repairs	29.48	5.89	35.37	
DD		British Gas	Gas VH	85.57	4.27	89.84	
BACS #605		Hire	Refund return	50.00	-	50.00	
Bacs		B&D Professional Plant Displays	Plants	145.00	-	145.00	
BACS 36608		THEP	Workwear	124.65	24.93	149.58	
BACS		Nat West	Charges	21.68	-	21.68	
BACS CPC19-099a		Clipstone Welfare Colts	Grant	500.00	-	500.00	
BACS CPC19-099b		Cricket Club	Grant	500.00	-	500.00	
BACS CPC19-099c		Youth Club	Grant	10,000.00	-	10,000.00	
BACS CPC19-099d		Allotments Association	Grant	200.00	-	200.00	
BACS CPC19-099f		Citizens Advice	Grant	750.00	-	750.00	
BACS CPC19-099e		Clipstone Football Club	Grant	1,000.00	-	1,000.00	
				<b>Total</b>	<b>22,435.94</b>	<b>80.23</b>	<b>10,066.17</b>

## Notes:

\* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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24/07/2019