

Minutes of the Clipstone Parish Council Meeting held on 25 April 2018 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr K Beresford		Cllr G Adams
Cllr S Bishop		Cllr B Brownley
Cllr R Clarey		Cllr D Thompson
Cllr C Wigman		Cllr MG Whittard
		Cllr JC Wigman

In attendance: The Clerk

Also present: Cllrs Brooks and Peck and members of the public.

Frequently used abbreviations:

CPC Clipstone Parish Council
 LPA Local Planning Authority
 NCC Nottinghamshire County Council
 NSDC Newark and Sherwood District Council

CPC18-604	To receive apologies for absence from Clipstone Parish Council members. Apologies had been received from Cllrs Adams, Brownley and Wigman for reasons of holidays, family matters and work commitments respectively.
CPC18-605	To receive questions and petitions from the public – for information only. A member of the public updated the Council on development on Eastfield Close. He reported that residents were unhappy about the lack of car parking spaces as these were taken up by the developers. He said that tree roots had damaged the drains and these were now blocked. This had already been reported to NS Homes. Residents would like for dropped kerbs to be installed outside existing properties so residents could use their front gardens for car parking. Another member of the public reported that Mansfield Road had been flooding just the other side of the parish border.
CPC18-606	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. None
CPC18-607	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. None
CPC18-608	To receive minutes of previous Clipstone Parish Council meeting and resolve to sign these as a true record of that meeting. The Council received the minutes of the meeting 28 March 2018 and resolved to sign these as a true record.
CPC18-609	To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only) The Council received updates resulting from the previous meeting's minutes.

CPC18-610	<p>To receive a report from the County and District Councillors Cllr Peck gave apologies for Cllrs Brooks and Peacock. He summarised his year in office and listed his achievements over the past year. He reported on donations he had made from his community fund and his continued efforts to improve the roads in Clipstone. Cllr Clarey thanked him for his input in securing funding for the play park.</p>
CPC18-611	<p>PLANNING: <u>To comment on planning applications:</u></p> <ul style="list-style-type: none"> • 18/00194/OUT Demolish existing bungalow and out buildings, form new site access and erect 6 detached bungalows with associated landscaping and vehicular access. Brookside Station Road Clipstone Nottinghamshire NG21 9AQ <p>The Council unanimously resolved to support the development.</p> <ul style="list-style-type: none"> • 18/00586/FUL Householder application for erection of Two Storey Side Extension With Habitable Roof 23 Kerry Close Clipstone Nottinghamshire NG21 9GA <p>The Council unanimously resolved to object to the development. 60% of car parking spaces would be lost whilst potentially doubling the number of adult residents.</p> <p><u>To receive the following planning decisions:</u></p> <ul style="list-style-type: none"> • 18/00275/FUL Erection of a detached bungalow Former Clipstone Methodist Church, Church Road Clipstone Nottinghamshire NG21 9DL - Refused • 18/00401/FUL Application to vary conditions 2 and 7 attached to planning permission 16/02172/FUL to amend the proposed layout and update the car parking layout and boundary treatments Land At Eastfield Close Clipstone Nottinghamshire – Permitted <p>The Council noted the above planning decisions.</p>
CPC18-612	<p>Finance</p> <ol style="list-style-type: none"> a) To receive the Payments and Receipts report for March. b) To receive the bank reconciliation for March. c) To receive the payments/receipts over budget report. d) To consider approval of any additional payments received on the day. e) To approve the payment schedule for April/May and sign it and any cheques thus authorised. <p>The Council noted the finance documentation, authorised the additional payments of £240 for paving slabs and £88.38 for printing and resolved to approve the payment schedule with the additions.</p>
CPC18-613	<p>Banking Mansfield BS To resolve to add Cllrs Claire Wigman, Chris Wigman and Richard Clarey to the list of signatories on all its Mansfield Building society accounts. The Council unanimously resolved to add Cllrs Claire Wigman, Chris Wigman and Richard Clarey to the list of signatories on all its Mansfield Building society accounts.</p>
CPC18-614	<p>To determine who if any should be attending any of the following Nottinghamshire ALC courses:</p> <ul style="list-style-type: none"> • Budgeting & Financial Management Training, £30 • Planning Nuts and Bolts £35

	<p>Understanding Internal Audit £30</p> <p>The Council resolved for Cllr Clarey to attend the planning training at a cost of £35 plus any travel expenses.</p>
CPC18-615	<p>To receive an email from a representative of Forward in Faith requesting a decreased in rental charged and decide which action to take.</p> <p>The Council considered the various emails and came to the conclusion that there it would not amend its rental policy to accommodate this group. The Council would be forgoing revenue.</p>
CPC18-616	<p>To consider the wording on a commemorative bench and decided where to place it.</p> <p>The Council approved the suggested wording and decided to place it in the cemetery unless family members would prefer the bench to go elsewhere.</p>
CPC18-617	<p>To receive and note NALC's GDPR Quick Start Guide, note the additional workload and policy work resulting from this, and consider action to be taken.</p> <p>Referred to Assets Committee.</p>
CPC18-618	<p>To review Standing Orders in readiness for adoption at the Annual Meeting.</p> <p>The Council reviewed Standing Orders in readiness for adoption at the Annual Meeting. No changes in addition to those proposed by NALC were to be made.</p>
CPC18-619	<p>To note any other correspondence not considered above. Rural roundup</p> <p>The Council noted the above correspondence.</p>
CPC18-620	<p>To receive information from the selling agent. (Exclusion of public and press recommended for commercial reasons).</p> <p>Cllr Beresford declared an interest in this item. In absence of the vice-chair the Council resolved that Cllr Clarey should take the chair for this item whilst Cllr Beresford left the room.</p> <p>The Council received the information and recommendations from the selling agent and resolved to allow for two more weeks to promote a sale.</p>
CPC18-621	<p>To receive Items for Notification to be included on next month's agenda. (for information only).</p> <ul style="list-style-type: none"> • Annual Governance and Accountability Return and Internal Audit • GDPR Policies
CPC18-622	<p>To confirm date of next scheduled meeting for Wednesday 23 May 2018 at 19.00</p> <p>The next meeting was confirmed as 23 May 2018 19.00 which would be the Annual Meeting of the Parish Council.</p>

All members present and Cllr JC Wigman were provided with the latest copy of Governance and Accountability for Local Councils.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

2018-19 Payment Schedule April 18

FINANCIAL STATEMENT AND BILLS FOR PAYMENT April meeting

CPC18-612e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE							£
NatWest Current Account 31/03/2018							3,334.47
Nat West Reserves 31/03/2017							40,197.68
							Total
							43,532.15
BILLS FOR PAYMENT							
Method	Ref	Supplier	Description	Excl. Vat	VAT		Total
DD	4101239939	NSDC	Non-Dom current month Community Centre	1,169.19	-		1,169.19
DD	4101023877	NSDC	Non-Dom current month cemetery	41.77	-		41.77
DD	4101231278	NSDC	Non-Dom current month Village Hall	330.00	-		330.00
BACS		Salaries and Wages	Approximate amount salaries and Wages	4,800.00	-		4,800.00
STO	43037	NSDC	Rent Share	331.25	-		331.25
DD		NatWest	Bank Charges	22.02	-		22.02
BACS	864407327	B&Q	Hall maitenance and hedgecutters	68.78	13.75		82.53
BACS	866453253	B&Q	Hall maintenance and outdoor maintenance	57.65	11.53		69.18
BACS	553681	Platts Harris	Outdoor Equipment	2,189.07	416.98		2,606.05
DD	10989	UK Fuels	Unleaded	39.76	7.95		47.71
BACS	PL00606	Vault Electronic Services	Alarm call out	65.00	13.00		78.00
BACS	84	Parkland Trees and Hedges	Cemetery Trees	3,930.00	-		3,930.00
BACS	16/04/2018	Mouldall Concrete products	40 paving slabs for cemetery	240.00	-		240.00
BACS	1137216110	Konica	Printer Hire	73.65	14.73		88.38
BACS							-
				Total	13,358.14	477.94	13,836.08

Please note that the first half of the annual precept is expected for 21 April 2018.

Notes:

* Approximate amounts

Wage quoted inc. any burials, overtime - 2 fortnightly paydays

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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