

Minutes of the Clipstone Parish Council Meeting held on 27 September 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
	Cllr C Wigman	Cllr D Thompson
Cllr K Beresford	Cllr MG Whittard	Cllr G Adams
Cllr B Brownley		Cllr JC Wigman
		Cllr R Clarey
Cllr T Kay		

In attendance: The Clerk

Also present: Cllr Peck, members of the public

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

- CPC17-436 To receive apologies for absence.
Cllrs JC Wigman, Adams and Clarey had sent their apologies and approved the reasons given.
- CPC17-437 To receive questions and petitions from the public – for information only.
Cllr Brownley reported that members of the public had informed her that cars had been scratched and tyres slashed on Highfield Road.
- CPC17-438 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None.
- CPC17-439 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
The Council determined that items CPC 2017 461-463 should be discussed after public and press had been excluded in order to protect the legal and business interests of the Council.
- CPC17-440 To receive minutes of previous Clipstone Parish Council meetings and resolve to sign these as a true record of that meeting.
The Council received the draft minutes of the meetings 26 July and 6 September 2017 and resolved to sign these a true records of those meetings.
- CPC17-441 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only)
The Council received updates from the previous meeting's minutes.
- CPC17-442 To receive a report from the County and District Councillors

Cllr Peck reported that he would table a motion to extend the Robin Hood line to Edwinstowe and Ollerton.
he reported that he had attended a meeting about the former colliery site.

CPC17-443 PLANNING:

To comment on planning applications:

- 17/01049/FULM Camping, glamping and touring park for 200 pitches, comprising 96 hard stone caravan pitches, 20 glamping pitches, 28 glamping pods and grass pitches for touring caravans and conventional camping together with associated buildings and infrastructure | Land Adjacent Forestry Holdings Kings Clipstone Edwinstowe NG21 9JL

The Council resolved to support the application on the condition that traffic to and from the site is carefully managed as large amounts of caravans travelling through the village would be detrimental given the already poor state of Mansfield Road.

To receive the following planning decisions:

- None

CPC17-444 To receive an update of the Assets Committee Meeting 13 September and the draft minutes 12 July and a report from the Chairman of the committee.
It was reported that Mr Jonathan Baker had been approved as a member of the Cemetery Working Group. The Former Health Centre Working Group had come to the conclusion that retaining the building would not be viable. Its recommendation to sell the building would go to next full council for approval. Members of the Former Health Centre Working Group would transfer to the Village Hall Working Group.

CPC17-445 To receive an invitation to the NottsAlc AGM 15 November 2017 and determine the delegates and any nominations for office.

The Council decided not to send any delegates to the NottsAlc AGM.

CPC17-446 To consider which measures could be taken to prevent motorised scooters from driving on foot and cycle paths and which legal powers the Council would use.
Cllr Whittard (deferred from previous meeting)

Proposed by Cllr Beresford seconded by Cllr Brownley the Council resolved that the Clerk should write to NCC requesting action once Cllr Whittard had returned a map with the exact location of the problem area.

CPC17-447 Finance

a) To receive the Payments and Receipts report for July/August

The Council received and noted the Payments and Receipts for July/August.

b) To receive the bank reconciliation for July/August.

The Council received and noted the bank reconciliations for July/August.

c) To receive the payments/receipts over budget report.

The Council received and noted the payment/receipts over budget report.

d) To consider approval of any additional payments received on the day.

There were none.

e) To approve the payment schedule for September/October and sign it and any cheques thus authorised.

The Council approved the payment schedule as presented and resolved to sign it. There were no cheques to be authorised.

f) To approve virements between accounts.

The Council approved virements between accounts.

g) To consider a request from Clipstone Miners Welfare Community Trust for a £6000 donation towards their sports project and for the Council to subscribe to the long term upkeep and maintenance of the project.

Councillor Beresford declared a non-pecuniary interest.

Proposed by Cllr C Wigman seconded by Cllr Brownley the Council resolved to request detailed accounts for the project before committing to such a major grant.

- CPC17-448 To consider for a councillor to attend training on new General Data Protection Regulation 28/11 or 5/12 from 10-13.00 at Epperstone.
Proposed by Cllr Beresford seconded by Cllr Wigman, the Council resolved that the Clerk should attend the training.
- CPC17-449 To approve the Clerk's renewal of SLCC membership at £177.00 per annum.
Proposed by Cllr Whittard seconded by Cllr Brownley, the Council resolved not contribute to the clerk's Society of Local Council Clerk's membership.
- CPC17-450 To consider donating to Clipstone FC an amount up to £400 to purchase an AED Defibrillator which would be available for emergency use – proposed by Cllr Whittard.
Cllr Whittard proposed a contribution of £400. – not carried. Proposed by Cllr Wigman seconded by Cllr Whittard, the Council resolved to make a donation of £300. The club would be asked to report the donation in their program.
- CPC17-451 To consider subscribing to SurveyMonkey at a cost of £35 per month/408 per annum in order to facilitate data collection for the Neighbourhood Plan.
Deferred to a future meeting.
- CPC17-452 To receive an update on a "Parish Referendum" regarding the former colliery site and consider which approach to take.
The Council received an update on parish poll rules from Democratic Services at Newark and Sherwood District Council.
- CPC17-453 To receive an update on the Neighbourhood Development Plan progress
The Council received an update on the Neighbourhood Development Plan.
- CPC17-454 To note the increase in legal minimum pension contributions by staff and employer from April 2018: Staff: 3%, Employer 2%.
Noted.

- CPC17-455 To approve fire marshal training for council staff. Cost from £41 per person.
Deferred to a future meeting.
- CPC17-456 To note a list of Local Council Powers and Duties.
Noted
- CPC17-457 To note any other correspondence not considered above (for information only).
- C Ward – Bus service update
 - C Dawson – Land registry
 - Smartwheelie – Wheelie bin speed restriction stickers
- The Council noted the above correspondence.**
- CPC17-458 To receive Items for Notification to be included on next month's agenda. (for information only).
None.
- CPC17-459 To confirm date of next scheduled meeting for Wednesday 25 October 2017 at 19.00.
The date for the next meeting was confirmed as 25 October 2017 at 19.00.
- CPC17-460 To consider the exclusion of the press and public for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972: Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
The Council resolved to exclude public and press for the next three items.
- CPC17-461 To receive a valuation of the former Health Centre Site.(to be tabled).
The Council received and noted.a valuation from a local surveyor.
- CPC17-462 To receive a brief report on expenditure up to date for the former Health Centre (to be tabled)
The Council received a report on the costs so far incurred on the former Health Centre.
- CPC17-463 To receive an offer from a potential developer to purchase the premises of the former Health Centre and develop it into self-contained dwellings. (to be tabled)
Proposed by Cllr Beresford seconded by Cllr Brownley the Council rejected the Council rejected the offer.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN				September		CPC17-		
CASH POSITION BEFORE ANY PAYMENTS ARE MADE								
NatWest Current Account							31-Aug	£ 70,862.16
NatWest Reserves 1							31-Aug	40,190.66
Nat West Reserves 2							31-Aug	0.00
Total								111,052.82
BILLS FOR PAYMENT								
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total		
BACS	CLIPSTON	AB waste Disposal Ltd	Cemetery Skip	165.00	33.00	198.00		
DD	962257460	British Gas	Electricity Charges Village Hall	252.24	12.61	264.85		
DD	520426096	British Gas	Gas Charges Village Hall	176.77	8.83	185.60		
DD	991183240	British Gas	electricity Charges Cemetery	8.70	0.43	9.13		
DD	M005IK	BT	Phone and Broadband August	85.53	17.50	103.03		
DD	M006MI	BT	Phone and Broadband September	85.54	17.10	102.64		
BACS	11200	CPM Tool Hire	Mower Repair-new belt	64.43		64.43		
BACS	8733693	Grant Thornton	External Audit Fee	800.00	160.00	960.00		
BACS		HMRC	Month ending 05/10/17	570.29		570.29		
BACS	3077/0188261	Jewson	Rawplugs	11.2	2.24	13.44		
BACS	1133097058	Konica Minolta	Printing	7.07	1.41	8.48		
BACS	Inv 21	M & C Elliott	Grave digging fees July	780.00		780.00		
BACS	12978	M J Robinson (services) Ltd	Investigate problems with hot water sys	119.66	23.93	143.59		
BACS		CPC-Gary Mitchells Ironmongers	Padlocks, Cable ties etc	108.48	21.70	130.18		
BACS	13003	MJ Robinson	No hot water	115.8	23.16	138.96		
BACS	Betts-October	NALC	Cemetery management course fee*	80.00		80.00		
DD		NatWest	Account Fees	17.60	-	17.60		
DD	September	NSDC	Non-Dom Cemetery*	36.00	-	36.00		
DD	September	NSDC	Non-Dom Village Hall*	295.00	-	295.00		
DD	September	NSDC	Non-Dom Former Health Center*	930.00	-	930.00		
STO	September	NSDC	50% Share Squash and Sauna Rent*	331.25	-	331.25		
BACS	10110547	NSDC	Annual Fee CCTV Clipstone Centre*	5,067.00	1,013.40	6,080.40		
BACS	10111929	NSDC	Annual Fee CCTV Greendale Crescent*	446.00	89.20	535.20		
BACS	CPC120	Planning Local	Planning Resources for Local Councils	100.00	-	100.00		
BACS	544163	Pletts Harris	Mower Repair Deck Lift	86.19	17.23	103.42		
BACS	September	Pocket Card Top up + Petty Cash	Pocket Card Top up + Petty Cash*	573.08	0	573.08		
BACS	September	Salaries and Wages	Salaries and Wages*	3,837.40	-	3,837.40		
BACS	820922153	Screwfix	Roof repair membrane	11.74	2.35	14.09		
BACS	123674	SLCC Enterprises Ltd	National Conference 2017	330.00	48.00	378.00		
DD	954RHSH	Smart Pension	Clipstone PC pension Fee (Sep)	32.86		32.86		
DD	954RHSH	Smart Pension	Clipstone PC pension Fee (Aug)*	34.76		34.76		
BACS	15690325	Staples	Stationery (Rubber stamp, paper etc)	45.81	9.16	54.97		
BACS		T Comock	Refund VH booking	37.00	-	37.00		
BACS	Awaiting Invoice	THPE	Work Wear M Betts	131.68	26.33	158.01		
DD	8872	UK Fuels	Unleaded	37.28	7.46	44.74		
BACS	0508	Vault Systems	Annual Maintenance Alarm	70.00	14.00	84.00		
DD	517258	Waterplus	Water charges Village Hall*	220.14		220.14		
Total				15,327.72	1,459.57	16,787.29		

Notes:
* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1 _____
Authorised Signatory 2 _____

Date _____