

Minutes of the Clipstone Parish Council Meeting held on 28 August 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Aldridge	Cllr P Greenwood	
Cllr J Beresford	Cllr A Thompson	
Cllr K Beresford	Cllr C Wigman	
	Cllr JC Wigman	Cllr R Beresford
Cllr R Clarey		

In attendance: The Clerk

Also present: County councillor Peck, District Councillor Carlton and several members of the public

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC19-128	To receive and resolve to approve apologies for absence. Cllr R Beresford sent her apologies due to being on holiday.
CPC19-129	To receive questions and petitions from the public – for information only. A member of the public reported that he had received correspondence cautioning about his parking when other people did exactly the same without receiving worrying letters. He also stated that there were branches overhanging his property from neighbouring land. Shrubs and overhanging branches were overhanging the footpath. Cllr Peacock replied that the district council were aware of the problem and were looking into possible solutions which may not be financeable until the coming financial year.
CPC19-130	To receive a report from the County and District Councillors Cllr Peck reported that the resurfacing of Mansfield Road was his priority in his division and had arranged meeting with senior highways officers on site. Vandalism at Rumbles had been reported to him, he had passed the information on to NSDC. He was asked why no litter bins were installed next to the bus stops on Cavendish Way and why there were merely stops rather than bus shelters. Cllr Peacock would supply Cllr Peck with the information of S106 moneys paid to NCC for this purpose. Paul Peacock reported that the play park on Cavendish Estate had officially opened but that the surfacing was unsatisfactory and would need to be relayed. He was in negotiation with the developer to re-lay turf and replace dead trees. He had also pointed out a litter problem. He reported that S106 money was also drawn down to improve the play facilities at Vicar Water and improve the CCTV in a bid to prevent vandalism. .
CPC19-131	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

	There were none.
CPC19-132	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. There were none.
CPC19-133	To receive minutes of previous Clipstone Parish Council meeting and sign these as a true record of those meetings. The minutes of the meeting 24 July 2019 were approved and signed as a true record.
CPC19-134	To receive a report from the chairman of the Assets Committee. The Council received an update from the Chairman of the Assets Committee. The committee had approve the purchase of a tablet to facilitate the "Clipstone for the Future" survey.
CPC19-135	To receive a report from the chairman of the Personnel Committee. The Council received a report from the Chairman of the Personnel Committee and welcomed a new member of staff.
CPC19-136	To receive an invitation to the NALC AGM and nominate representatives. The Council nominated Cllr K Beresford to for a position on the executive committee, Cllrs Clarey and Aldridge as voting delegates. Cllrs J and R Beresford would also attend.
CPC19-137	To adopt Financial regulations based on the 2019 updated model Financial Regulations published by NALC in July. The Council resolved to adopt the new Financial regulations. To increase the clerk's delegated powers to spend to £1000. The Council resolved to increase the clerk's delegated powers to spend on budgeted provision, day to day running of Council services and equipment purchases within any given budget.
CPC19-138	To formally request NCC to clear the weeds on our roads within 28 days or CPC will do it and invoice NCC for the work. It was reported that the weeds had been sprayed and that the road sweeper had been. The clerk would investigate the option of additional street cleansing being carried out by other agencies.
CPC19-139	To consider changing the name to Town Council rather than Parish. The Council would consult residents on the proposal at a later stage.
CPC19-140	Finance <ul style="list-style-type: none"> a) To receive the Payments and Receipts report for July. b) To receive bank reconciliations for July. c) To approve virements. d) To receive the payments/receipts over budget report. e) To approve the payment schedule for August/September and sign it. The Council received and noted the above reports and approved and signed the payments schedule.
CPC19-141	To remove signatories from the Council's accounts who are no longer serving councillors and add new councillors to the mandates for the Council's various accounts.

	The Council resolved to remove all individuals who were no longer members of the Council from the mandates of all of its accounts and add Cllrs Thompson, Aldridge, J Beresford and Greenwood to the mandate.
CPC19-142	To consider encouraging "plogging" by loaning members of the public relevant equipment. The Council would look into obtaining funding for such an activity.
CPC19-143	Planning: To consider the following planning application: <ul style="list-style-type: none"> No applications to be considered at time of publication To note the following planning decision: No decisions received at time of publication.
CPC19-144	To consider increasing the Clerk's weekly hours to accommodate the increased workload caused by various projects. The Council resolved to temporarily increase the clerk's weekly hours to 30 and review the situation at regular intervals.
CPC19-145	To determine a suitable email format of the councillor email addresses. It was decided that the email format for all councillors should be Cllr <i>InitialSurname</i>@Clipstoneparishcouncil.co.uk.
CPC19-146	To receive the following correspondence: <ul style="list-style-type: none"> Patient Leadership Programme Skills Exchange Conference invitation The Council received the above correspondence. Cllrs Clarey, K and J Beresford and Greenwood asked to attend the affordable housing conference.
CPC19-147	To receive Items for Notification to be included on next meeting's agenda. (for information only). None
CPC19-148	To confirm date of next scheduled meeting for Wednesday 23 October 2019. The Council confirmed the date of the next scheduled meeting as 23 October but also that of an additional meeting on Wednesday 4th September at 11.00.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

August

CPC19-140e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account		31-Jul				108,658.66
NatWest Current Reserves		30-Jun				48,960.17
Total						157,618.83
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	4101023877	NSDC	Non-Dom current month cemetery	40.00	-	40.00
DD	4101231278	NSDC	Non-Dom current month Village Hall	326.00	-	326.00
BACS		Salaries and Wages*	Approximate amount salaries and Wages	6,000.00	-	6,000.00
BACS		JKE Webdesign	Website maintenance	375.00	-	375.00
BACS		TAGhosting	additional email	9.40	-	9.40
DD	14608	UK Fuels	Fuel	47.23	9.45	56.68
BACS	N071903008	County Supplies	Paper	9.95	1.99	11.94
BACS	1145521090	Konica	Printing	57.52	11.50	69.02
BACS	Transfer	Transfer	to Pockit	450.00	-	450.00
BACS	5820190190373	PKF Littlejohn	External Audit	1,000.00	200.00	1,200.00
BACS	PL06677	Vault Systems	Annual Testing	85.00	17.00	102.00
BACS	30124	Pitts	Notice Board	61.20	12.24	73.44
BACS	15316	DCS	Annual Testing	320.00	64.00	384.00
BACS		Clipstone events Group	Grant 2019	2,000.00	-	2,000.00
DD	0005	SSE	Electric Cemetery	68.81	3.44	72.25
BACS	956500620	British Gas	Village Hall	64.11	3.20	67.31
DD	0005	SSE	Village Hall	551.88	110.37	662.25
DD	July	NatWest	Bank Charges	31.14		31.14
BACS		NottsALC	New Councillor training	35		35.00
BACS	SM20195	Rialtas	Alpha Software	121	24.2	145.20
BACS	MO297B	BT	Telephone and Broadband	48.28	9.65	57.93
BACS		Trade UK	Riveter	26.65	5.33	31.98
BACS		Trade UK	Light bulb	0.99	0.6	1.59
BACS	2019/045	Groundforce Architects	Cemetery	400	80	480.00
BACS	2019/46	Groundforce Architects	drawings Wilfare and VH	5500	1100	6,600.00
Total				17,629.16	1,652.97	19,282.13

Notes:

* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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28/08/2019