

Minutes of the Clipstone Parish Council Meeting held on 28th February 2018 19.00 in the Meeting Room Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire

Members Present Cllr K Beresford, Cllr B Brownley, Cllr J C Wigman, Cllr C L Wigman

Members Absent Cllr R Clarey, Cllr G Adams, Cllr D Thompson, Cllr S Bishop, Cllr M G Whittard

The Clerk, B Boyer (Permission for the Clerks absence was granted by Cllr K Beresford in light of the prevailing adverse weather conditions).

In the absence of the clerk the Minutes were agreed to be taken by Cllr C Wigman - proposed by Cllr J C Wigman seconded by Cllr B Brownley Unanimously agreed

CPC18-562 - Apologies were received from Cllr R Clarey who was on holiday and Cllr G Adams who was unwell. These were accepted by the Council.

CPC18-563 – There were no petitions from the public.

CPC18-564 – There were no disclosures of pecuniary or non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting

CPC18-565- No items on the agenda which needed exclusion of the public or press

CPC18-566 - The Council resolved to accept the draft minutes as a true record of the meeting of 24 January 2018 and agreed they would be signed at a later date.

CPC18- 567 – The Clerk’s note was read out to the meeting. A quote had been received from LK2 for the feasibility study of Proposed Redevelopment of Clipstone Welfare as a Community Building. It was agreed to defer any decision on this to the next meeting when other quotes had been received

CPC18-568 - No updates from District Councillor other than Cllr K Beresford advising the meeting that apologies had been received from Cllrs Peacock, Brooks & Peck and that Cllr Peacock had informed Cllr Beresford that Section 106 monies had been approved by NSDC for the Skate Park. Clipstone Miners Welfare Community Trust to be notified imminently.

The issue of Fly Tipping on Baulker Lane has been passed to the County Council to consider erecting a second vehicular barrier.

CPC18-569 – Planning Application The council voted to support the application to Tarn Hows without comment

CPC18-570 – Finance - The Council resolved to approve the updated payment schedule and sign it at a later date

CPC18-571 – A report of the Assets meeting was given by Cllr C Wigman in the absence of Cllr R Clarey

CPC18-572 – The council resolved to permit the expenditure £3930+ VAT on the tree works in the Cemetery as recommended by the Assets committee, proposed by Cllr J C Wigman seconded by Cllr B Brownley. Unanimously agreed

CPC18-573 – Council received report from delegate Personnel committee. Cllr J C Wigman proposed that we should approve additional funding of £1300 to accommodate lockup overtime. Seconded Cllr K Beresford, Unanimously agreed. Meeting requested to table as an agenda item for next meeting a suggestion of an uplift of additional £1300 for other overtime issues.

CPC18-574- Cllr J C Wigman seconded Cllr K Beresford's proposal that the Council donate £90 to Clipstone British Legion for the provision of 30 lamp post poppies. Unanimously agreed

CPC18-575 – The Council resolved to appoint Dave Dixon as Internal auditor for 2017-18 for the fixed sum of £190. Proposed Cllr K Beresford, Seconded Cllr J C Wigman. Unanimously agreed

CPC18-576 - The Council resolved to agree to adopt the Reserves policy with the proposed reserves being allocated at the next meeting when we will be more aware of the residual sums available from this year's budget

CPC18-577 – The Council received the Document Retention policy and resolved to accept the terms of disposal. Proposed Cllr C Wigman Seconded Cllr K Beresford Unanimously agreed

CPC18-578 – The Council resolved to change the Assets Committees Terms of Reference to add delegation on planning applications to the committee's remit

CPC18-579 – Other correspondence was noted (information only)

CPC18-580 – No items received for notification to be included on next month's agenda

CPC18-581 – The next meeting was confirmed as Wednesday 28th March 2018 at 19.00

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

February

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
NatWest Current Account	31-Jan					86,880.80
NatWest Reserves	31-Jan					40,196.14
Total						127,076.94
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
STO	March	NSDC	50% Share Squash and Sauna Rent	331.25	-	331.25
BACS	February	various	Salaries and Wages**	4,500.00	-	4,500.00
BACS	TBA	Petty cash Top Up	Petty Cash Top Up	400.00	-	400.00
BACS	61	M+C Elliott	Grave Digging	810.00	-	810.00
DD	989222128	British Gas	Gas VH"	686.52	137.30	823.82
BACS	FA027383	Nottinghamshire Fire Safety	Extinguisher Check	91.05	18.21	109.26
BACS	FA027451	Nottinghamshire Fire Safety	Extinguisher Check	23.25	4.65	27.90
BACS	7697548	PRS	1/02/18-31/01/19	1,000.90	-	1,000.90
BACS	7697548	PRS	1/02/17-31/01/18	972.69	-	972.69
BACS	15501811	Currys PCWorld	Laptop"	332.50	66.50	399.00
DD	M0103M	BT	Phone and Internet"	58.67	11.73	70.40
BACS	SU1633662	County Supplies	Cleaning cloths	3.44	0.69	4.13
BACS		BACS NALC	Appraisal Skills"	25.00	-	25.00
BACS		DD Nat West	Bank charges	25.00	-	25.00
BACS		Card BrightPay	2018-19 Software	99.00	19.80	118.80
DD	999189211	British gas	Electricity VH	233.24	11.66	244.90
DD		BT	Phone and Internet	54.66	10.93	65.59
DD		Water Plus	Water VH	110.12	-	110.12
BACS	3595	Clipstone Car Sales	Battery Van	76.81	15.36	92.17
BACS	CPC18-552	CAB	Grant	750.00	-	750.00
BACS	1135607110	Konica	Printer Hire"	73.65	14.73	88.38
BACS	1135575332	Konica	Printing"	15.30	3.06	18.36
BACS	0042-0048	Mansfield Garden Machinery	Maintenance	639.30	127.86	767.16
BACS	CPC17-502d	Clipstone Football Club	Defib Case	459.00	91.80	550.80
Total				11,771.35	534.28	12,305.63

Notes:

- * Approximate amounts
- ^ Regular monthly payments
- * Already made
- TBA Transfer between accounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1	Authorised Signatory 2	Date