

Minutes of the Clipstone Parish Council Assets Committee Meeting held on 10 April 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
CLlr R Clarey	CLlr J C Wigman	
CLlr C Wigman		
CLlr K Beresford		

In attendance: The Clerk

Also present: .None

AC19-014	To receive a demonstration of cemetery management software. a) Edge Epitaph at 14.00 b) RBS Rialtas at 14.30 The timings of these two demonstrations had to be changed on the day due to unforeseen circumstances. Edge Epitaph followed The RBS demonstration at 15.00. CLlr Beresford left the meeting at 14.53 following the RBS demonstration and was not present for item AC 19-020 onwards.
AC19-015	To receive and resolve to approve apologies for absence. There were none.
AC19-016	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.
AC19-017	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. None.
AC19-018	To receive and resolve to sign as a true record the draft minutes of the previous Assets Committee meeting. The committee resolved to approve the draft minutes and sign these as a true record.
AC19-019	To consider the following planning applications: <ul style="list-style-type: none"> 19/00490/FUL Proposed Local Centre including retail units, car parking, service yard and new site entrance Land Off Cavendish Way Clipstone Nottinghamshire The committee resolved to support the application. <ul style="list-style-type: none"> 19/00585/FULM Application for substitution of plots 301 - 422 (in relation to planning approval 18/01861/FULM, resubmission) Land At Clipstone Drive Clipstone Nottinghamshire. The committee resolved to take a neutral stance.

	<ul style="list-style-type: none"> 19/00558/FUL Erection of 1 no. detached 4 bed bungalow and garage with associated landscaping and vehicular access Land Rear Of Brookside Station Road Clipstone Nottinghamshire. <p>The committee resolved to support subject to conditions of restriction of on road car parking before any properties are sold.</p>
AC19-020	<p>To receive quotations for cemetery management software and authorise the expenditure and order.</p> <p>The committee received quotations from both Edge and RBS. Having received demonstrations from both suppliers the committee resolved, proposed by Cllr C Wigman, seconded by Cllr JC Wigman, to</p> <ul style="list-style-type: none"> a) Purchase Epitaph & AdvantEDGE Online - 5 year contract at a cost of £198 +VAT per year. b) Epitaph Online - Setup & Training for a one-off cost of £370 + VAT c) Staff memorial testing training and certificate at £50 + VAT.
AC19-021	<p>To receive an update on progress of cemetery mapping.</p> <p>The clerk reported that the bound cemetery books and two old plans had now been scanned and the plan was in the process of being produced.</p>
AC19-022	<p>To consider arrangements for a Working Party for the potential lease of part of the Miner's Welfare building: consultation, terms of reference, membership etc.</p> <p>The committee decided that the Annual Parish Meeting should be held in the Miners Welfare Building and that following a presentation by the chairman attendees would be invited to join the working party.</p>
AC19-023	<p>To receive an update on action taken over an unpaid invoice from Ollerton Memorials.</p> <p>The committee resolved to not allow works to be carried out in the cemetery by Ollerton Memorials. The committee asked the clerk to write to the funeral directors in the area to alert them to this fact.</p>
AC19-024	<p>To authorise the disposal of surplus items of village hall assets.</p> <p>The committee approved the disposal of damaged chairs and broken outdoor equipment.</p>
AC19-025	<p>To receive Items for Notification to be included on next month's agenda. (for information only).</p> <ul style="list-style-type: none"> Progress report on Miners Welfare, LIS application,
AC19-026	<p>To agree a date for the next meeting.</p> <p>To be agreed at later stage.</p>

Signed as a true record of that meeting.

Signature: _____ Date: _____