

Minutes of the Clipstone Parish Council Assets Committee Meeting held on 18 December 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr R Clarey		Cllr J C Wigman
Cllr C Wigman		Cllr MG Whittard
Cllr K Beresford		

Abbreviations:

AC	Assets Committee
CPC	Clipstone Parish Council
CWP	Cemetery Working Party
DWP	Former Doctor's Surgery Working Party
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council
VHWP	Village Hall Working Party

In attendance: The Clerk

Also present: .None

AC17-052	To receive and resolve to approve apologies for absence. The committee had received apologies from Cllr JC Wigman who had work commitments. The committee resolved to approve the apologies.
AC17-053	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. None.
AC17-054	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. None.
AC17-055	To receive and resolve to sign as a true record the draft minutes of the previous Assets Committee meeting. The committee approved and resolved to sign the minutes of the meeting 11 October 2017 as a true record.
AC17-056	To receive an update of the Christmas Event Working Party. Deferred to a future meeting.
AC17-057	To consider regular maintenance work for the village hall in particular painting the hall, meeting room, toilets, hallway doors and floors, installing a mop sink in the men's toilets and authorise any associated expenditure. The committee resolved that the village hall should be maintained in

	"good looking order" until the hall receives a major update.
AC17-058	To receive a report of the Village Hall Working Party. The committee received a report from the village hall working party. Some ideas had been collected via a Facebook poll.
AC17-059	To review the Village Hall Hire charges and terms and conditions of use. Proposed by Cllr Wigman seconded by Cllr Beresford the committee resolved the following changes to come into effect from 01 March 2018: Village Hall Hire charge per hour: £15.00 Meeting Room Hire Charge per hour: 10.00. No booking fee. All users to be charged in half hour increments for overrunning booked times. Occasional users to be asked for a £50.00 bond to be returned in full if the event did not overrun or cause damage and or additional cleaning. New regular users to be asked for bond to be returned after 6 months regular usage. Any occasional bookings to be paid for in full (including bond) 14 days before the event. Only cancellations giving with 28 days' notice will be refunded.
AC17-060	To receive a report of the cemetery working party. The committee received and approved the recommendations of the cemeteries working party. Quotes were to be obtained to replace the large trade bin with 3 wheelie bins and brown compost bins. To obtain quotes and advice from tree surgeons regarding the mature conifers in the cemetery. The cemetery sign to be moved so pedestrians could use the footpath and moss to be removed from path. Remove spare soil from car park. To explore how the toilets in the cemetery hut could be adapted for public use. To explore how the old mortuary could be utilised as a seating area or similar To explore laying artificial grass or aggregate instead of turf in cremated remains sections B and D and E.
AC17-061	Items for notification to be discussed at the next meeting.
AC17-062	To confirm date of next meeting The date of next meeting was confirmed as 18 January 2018 at 16.30.

Signed as a true record of that meeting.

Signature: _____ Date: _____