

## Minutes of the Clipstone Parish Council Assets Committee Meeting held on 23 January 2018 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr R Clarey	Cllr J C Wigman	Cllr MG Whittard
Cllr C Wigman		
Cllr K Beresford		

### Abbreviations:

AC Assets Committee

CPC Clipstone Parish Council

CWP Cemetery Working Party

DWP Former Doctor's Surgery Working Party

LPA Local Planning Authority

NCC Nottinghamshire County Council

NSDC Newark and Sherwood District Council

VHWP Village Hall Working Party

In attendance: The Clerk

Also present: .None

AC18-062 To receive and resolve to approve apologies for absence.

**The committee had received no apologies.**

AC18-063 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

**None.**

AC18-064 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

**None.**

AC18-065 To receive and resolve to sign as a true record the draft minutes of the previous Assets Committee meeting.

**The committee approved and resolved to sign the minutes of the meeting 18 December 2017 as a true record.**

AC18-066 To consider appointing an additional member to the committee.

**Proposed by Cllr JC Wigman seconded by Cllr Beresford the committee unanimously resolved to appoint Cllr S Bishop on the committee.**

AC18-067 To receive a reply from B Adams and consider the future of Clipstone's CCTV coverage.

The committee received the reply from NSDC. Councillors debated if a CCTV system owned and run by the Council might be more cost effective. The Clerk pointed out that the Council would require a relevant policy and would have to prove a need. The Clerk would obtain exploratory quotes.

AC18-068 To receive a quote for the installation of a new two zone fire alarm system.  
**Proposed by Cllr Beresford seconded by Cllr C Wigman the committee resolved to delegate the decision as to which quote would be the most cost effective to the clerk once further quotes had been received.**

AC18-069 To consider the committee's budget requirements for the 2018/19 financial year.

The committee reviewed the budget proposal presented by the Clerk and resolved that the committee's requirements would be £67,099

AC18-070 To consider and approve the purchase of  
a) two waste bins for the cemetery at a cost of between approximately £315 (recycled plastic) and £600 (steel) for two including carriage.  
**Proposed by Cllr Beresford seconded by Cllr C Wigman the committee resolved to purchase two plastic bins for the cemetery.**

b) Two replacement dog waste bins at approximately £130 each.  
**Proposed by Cllr Clarey seconded by Cllr JC Wigman the committee resolved to purchase three new dog waste bin with an additional bin to be installed on Forest Road.**

AC18-071 To consider and approve the purchase of  
a) a generator at approximately £400.  
Cllr Beresford pointed out that all electrical appliances run off the generator would need to be fitted with a circuit breaker plug. A risk assessment would need to be carried out before use.  
**The committee approved the purchase of a generator at an approximate cost of £400.**  
b) a replacement hedge cutter at approximately £480  
**The committee approved the purchase of a hedge cutter at approximately £480.**  
c) Jet washer at approximately £400.  
**The committee approved the purchase of a jet washer at an approximate cost of £400.**  
d) Additional strimmer at approximately £720  
**The committee approved the purchase of a strimmer at approximately £720.**

Totalling approximately £2000 excl. Vat.

AC18-072 To approve the disposal of a hedge cutter.  
**The committee approved the disposal of the old hedge cutter once replacement had been received.**

AC18-073 To receive a quotation for tree work in the cemetery.  
**Deferred to next meeting awaiting further quotes.**

- AC18-074 To receive quotations/reports from estate agents with regards to the sale of the former doctor's surgery.  
The committee made the following recommendation:  
To market the former surgery by private treaty as two lots: The former surgery building and the separate car park. The Council should also explore the option of a commercial lease.
- AC18-075 To receive an update of the Christmas Event Working Party.  
**None received.**
- AC18-076 Items for notification to be discussed at the next meeting.  
To review cemetery fees.
- AC18-077 To confirm date of next meeting  
The date of the next meeting was confirmed as 12 February 2018 at 16.30.

**Signed as a true record of that meeting.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_